

**Perham Township
Annual Meeting Minutes
March 8th, 2022**

CALL MEETING TO ORDER: Deputy Clerk, Kathy Steinmetz, called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Kevin Keil, Stanley Marotz, Duane Altstadt, Kathy Steinmetz, Mary Schmidt, Glen Olsen, Kathy Steinmetz, Kelvin Rudolph, Russ Kadow, Pam Wilson, Judie Derosier, Rich Richter

NOMINATIONS FOR MODERATOR: Motion made by Shawn Sweere to nominate Kelvin Rudolph as Moderator. There were no other nominations for Moderator.

Second: Stanley Marotz **Carried:** yes

ANNUAL MINUTES READ: Two amendments were made to the 2021 Annual Minutes: 'Agenda' was changed to 'meeting' and 'Steve Richter' was changed to 'Richard Richter'

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

TREASURER'S ANNUAL REPORT: Presented by Duane Altstadt, Treasurer

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

Shawn Sweere reported that balance at the end of 2021 was \$323,139.26

REPORTS:

Hospital Report: presented by Richard Richter. There is new leadership at Perham Health; Brett Glawe, Clinic Dept. Chair, Tracey Bovkoon, Director of Pharmacy, Tony Ellingson, Director of Facilities Management, Alyssa Youngquist, Interim Director of Surgery, Sadie Christiansen, Director of Human Resources, Christy Stevens, Director of Medical/Surgical. Richard said a 'fond farewell' to those that retired from Perham Health. New providers were named as well as the new services of Low dose lung scans, core breast biopsies, and dry needling. Perham Health will offer chemo-therapy in the future. Perham Living is a 5-star nursing home. Perham Health has had financial ups & downs. They received \$6,578,844 in COVID funds, they also had majored expenses due to COVID. They gave 10, 714 COVID vaccines in 2021. The hospital lowered the tax levy for the 2nd year.

Road Report: Presented by Stanley Marotz. Roads that were identified as needing work include; Fort Thunder, 450th Avenue, 460th and Harvest Avenue. The Township will have a Road Review meeting in April to review all roads.

Fire/EMS Report: Presented by Shawn Sweere. Kevin Keil attended the Annual Meeting. There

were 11 calls in 2020 and 15 calls in 2021. They received \$756, 00 in grant monies to replace engines and purchase other equipment. In May, they plan to purchase a new ambulance.

There was discussion on becoming a tax district. This process would take up to 2 ½ years.

Levy Discussion for 2022: Current levy that affects 2022 is \$285, 000. The Board recommended an increase to \$345,000 which will affect 2023. Discussion around the proposed Levy included that Perham Township has taken on two more additions, the possible increase in supplies, fuel, and service costs. There was also discussion around the roads in the township that need work.

Motion: Shawn Sweere

Second: Stanley Marotz

Carried: yes

BUSINESS DISCUSSION:

Authorized Town Hall location for 2022: Prior to the motion, there was discussion among residents regarding the decrease in rent and needing an established location. A motion was made to keep the Hall location at 120 2nd St SE, Perham. The Township will have a 2 year lease with a decrease in rent to \$635.00 per month.

Motion: Shawn Sweere

Second: Stanley Marotz

Carried: yes

Authorized newspaper for 2022: Perham Focus

Motion: Stanley Marotz

Second: Kelvin Rudolph

Carried: yes

Authorized Bank depository for 2022: United Community Bank, Perham (UCB)

Motion: Shawn Sweere

Second: Stanley Marotz

Carried: yes

Review of Precinct Boundaries in Otter Tail County: Boundary map was laid out for residents to view.

Review/Discussion to re establish voting location based on Precinct Boundary changes (not required/part of Boundary Change discussion). This year's election will be held at the PACC. Discussion to have future elections at 120 2nd St SE, Perham.

Discussion on road improvements for in 2022:

450th Avenue –Discussion on making it a 10 ton rd due to the heavy equipment that uses it.

460th shared road with Pine Lake – Discussion that road also needs work

450th and Harvest – Will look at in April. The County may help with costs due to increased traffic when Hwy 34 was closed.

Donation requests: The following have submitted requests via letter to be presented to the Perham Township Supervisors:

The Bridge Community Pantry - \$1000.00

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

Perham Center for the Arts – Presented by Russ Kadow. \$1500.00

Motion: Shawn Sweere **Second:** Glen Olsen **Carried:** yes

Perham Area Library – Presented by Mary Schmidt. 20% of citizens in Perham Township have a library card. There were 1500 items checked out in 2021. \$1500.00 donation

Motion: Shawn Sweere **Second:** Glen Olsen **Carried:** yes

Otter Tail County Historic Society - \$1000.00

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

East Otter Tail County Agricultural Society on behalf of the EOTC Fair - \$500.00

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

Prospect House & Civil War Museum

ADJOURNMENT: Meeting was adjourned at 8:35 pm.

UPCOMING MEETINGS:

April Monthly Meeting will be April 5th at 7:00pm at the Town Hall.

April Board of Equalization will be April 14th at 9:30am at the Town Hall.

The next Annual Meeting will be held on March 14th, 2023 at 7:00pm at the Town Hall.

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

Notes taken by Deputy Clerk, Kathy Steinmetz and prepared by Clerk, Marie Ashland. Submitted respectfully as final.

