

Perham Township Minutes  
March 4, 2020

Shawn Sweere called the meeting to order at 7:00 at the P.A.C.C.  
PLEDGE OF ALLEGIANCE was recited.

PRESENT: Shawn Sweere, Judy Haverland, Kelly Karsnia, Kelvin Rudolph, Kathy Steinmetz, Kevin Keil, Nickie Suhl, Shannon Suhl, Jon Smith, Jeff Haverland, Eric Ruther, Jade Berube, Jeff Stabnow, Brandon Nelson

GOPHER FEET:

MINUTES: February 4, 2020, POSTED PUBLICLY by Kathy Steinmetz, Deputy Clerk as FINAL.  
Motion: Karsnia Second: Rudolph Carried

LICENCES, PERMITS, FEES:

**Building Permits:**

Brandon Nelson granted a variance to build no closer than 53' from the road.  
Also granted to construct a building 60'(w) X 104'(l) X 16'(h) . Valid after payment of \$100 for each permit. Motion: Rudolph Second: Karsnia Carried

**Approach Permits:**

Jeff Haverland granted three months extension after April 1, 2020 to restore his lawn on his approach.

Motion: Rudolph Second: Karsnia Carried

**Liquor Permits:**

**Agriculture Permits:**

TREASURER'S REPORT: Read by Judy Haverland.

**PERHAM TOWNSHIP MONTHLY TREASURERS REPORT**

**BALANCE ON HAND LAST MEETING**

February 1, 2020

CHECKING .....	\$226,431.21
Less: outstanding ck #8242	-\$350.81

<b>TOTAL CASH ON HAND</b>	<b><u><u>\$226,080.40</u></u></b>
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**CHECKS WRITTEN**

11 checks #8261 – 8272	\$12,898.92
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1 ACH	<u>\$15.00</u>
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Total disbursements .....	\$12,913.92
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**DEPOSITS**

Ottertail County – Town Road Allotment (gas tax)	\$32,445.45
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UCB interest	<u>\$26.39</u>
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Total Checking Deposits .....	\$32,471.84
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**TOTAL CASH ON HAND**

March 1, 2020

CHECKING .....	\$246,129.45
Less: outstanding ck #8242	-\$350.81
outstanding ck #8266	<u>-\$140.32</u>

<b>TOTAL CASH ON HAND 3/1/2020</b>	<b><u><u>\$245,638.32</u></u></b>
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Motion: Karsnia      Second: Rudolph      Carried

OLD BUSINESS:

**Presidential Primary** : March 3, 2020

Pay head election judges \$16 per hour and election judges \$14 per hour  
(See Disbursement form)

**Annual Meeting** will be held March 10, at 7:00 at PACC .

Deputy Clerk has posted publicly.

**Perham Sportsman Club**: We must locate property permits back to 2011

**MATIT Workers' Compensation Audit Report**: Deputy Clerk has details

**Pine Crossing sign**: Owner will/ has permission to remove

**Attendance at Meetings**: Superintendents reported

Fire Department: Outlook: new fire truck

EMS: Needs more room—doing more training

Hospital: Patient numbers are up—discussed fees

EMS DL Walkthrough: get comparison on costs, ideas for new building, more discussion

Perham City Council: Discussed 450<sup>th</sup> –City has grant. We pay 61% of our 50% shared road cost

Mosquito Heights to County 80 discussed

EOT Association: We must be sure to be counted in the U.S. Census, so we do not lose federal funding

NEW BUSINESS:

**Clerk position**: The remaining term is open for civic-minded resident to inquire about or apply.

**Board of Appeal and Equalization** will meet on Thursday, April 16, 2020 from **10:30 -11:30** a.m. at the P.A.C.C. The purpose: determine whether property in jurisdiction has been properly valued and classified by the County Assessor.

Deputy Clerk will post at least 10 days prior at Oasis, P.A.C.C. and Focus.

The Perham Township Board must have a quorum at this meeting.

**Noxious Weed Inspectors meeting**: March 25 & 26, 2020

Perham's time is March 25 at 8:00 a.m. at EOT USDA Service Center, 801 Jenny Ave. Perham, MN

**S@N Sealcoating & Crack Sealing** would like to be considered for bids on jobs in Perham Township.

**Historical Society** letter highlighted. We will bring to annual meeting.

Chairman Sweere signed the **U.S. Census Boundary Validation Program** form.

ROAD REPORT:

**Eric Ruther** states that the roads are fairly dry. There is sand on all icy spots.

**Jeff Stabnow** spoke about reclamation of Aerovilla: \$22.50 full share assessment

Will need to add Class 5 to pave the extra 650'. Pave to 22' wide, seal coat, mailbox supports

He spoke about Forth Thunder: First half mile= Mill 1.5", leveling fines, Coat 3".

Second 2.5 miles= ¾ leveling fines, then coat.

READ AND PAY BILLS: (See Disbursement Table by Kathy Steinmetz, Deputy Clerk).

Perham Township Disbursements  
 Check Dated: 3/4/2020

Payable to	Address	Invoice #	For	Calc	Amount	Check #	Fund
Arvig Telecom	150 2 <sup>nd</sup> St. SW Perham, MN	2/22/20	Media Web Design & G-Suite		\$75.00	8273	Gen
PACC	620 3 <sup>rd</sup> Ave. SE Perham, MN	2/1/2020	Feb. Mtng.		\$22.50	8274	Gen
Perham Office Supply LLC	223 W Main St. Perham, MN	2/29 #0220 940 #0220 951	binders, dividers, prongs, paper		\$31.80	8275	Gen
Judy Haverland	Perham	2/04/2020	Treasurer's Register (from: Photo Magic)		\$42.81	8276	Gen
Judy Haverland	Perham	\$200 Feb. Salary \$ 75 Mar. mtng.	deduct \$17.05 SS \$ 3.99 medi		\$253.96	8277	Gen
Jane Hofland	Perham	\$150 Feb. Salary	deduct \$ 7.50 PERA \$ 2.18 medi		\$140.32	8278	Gen
Kathy Steinmetz	Perham	\$150 Feb. Salary \$ 75 Mar. mtng	deduct \$ 13.95 SS \$ 3.26 medi		\$207.79	8279	Gen
Shawn Sweere	Perham	\$150 Feb.. Salary \$75 EMS 2/10 mtng \$75 EMS 2/20 walkthrou \$75 Perham City Council 2/26 \$75 DL EMS facility 2/27	deduct \$27.90 SS \$ 6.53 medi		\$ 415.57	8280	Gen
Kelly Karsnia	Perham	\$ 150 Feb. Salary \$75 EMS mtng 2/10 \$75 EMS walk thro 2/20 \$75 Perham City Council 2/26	deduct \$ 23.25 SS \$ 5.44 medi		\$ 346.31	8281	Gen
Kelvin Rudolph	Perham	\$150 Feb. Salary \$75 EMS mtng 2/10 \$75 Hospital mtng 2/26 \$75 EOT Assoc. mtng 3/2	deduct \$ 23.25 SS \$5.44 medi		\$ 346.31	8282	Gen
Shawn Sweere	Perham	Mileage	.575 X 45 = \$		\$ 25.88	8283	Gen
Kelvin Rudolph	Perham	Mileage	.575 X 26 = \$		\$14.95	8284	Gen
PERA		7.50 * 2			\$15.00	ACH	Gen
Ruther Excavating	Eric Ruther 37618 390 <sup>th</sup> Ave. Richville, MN 56576	# 2869	Clean up snowbanks and sand plus minimum		\$3,366.25	8285	R & B
Total Disbursements:					\$5,304.45		

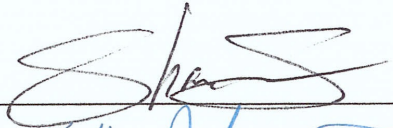
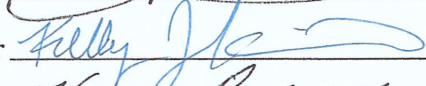
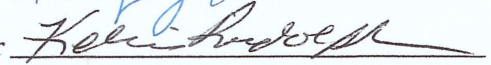
**Disbursement Form for Primary Election  
for Perham Township, Precinct 0365, Otter Tail County, Minnesota.  
March 3, 2020**

Check Dated: 3/4/2020

Head Election Judge: \$16.00 per hour  
Election Judge: \$14.00 per hour

Payable to:	Address	For:	Calc. Amount	Check #	Fund
Kathy Steinmetz	Perham	Training and Election judge HJ Details on Time sheet	\$468.30	8286	Gen
Sharon Loerzel	Perham	Contact & Schedule judges HJ Details on Time sheet	\$32.00	8287	Gen
Teresa	Perham	Training and Election Judge Details on Time Sheet	\$201.08	8288	Gen
Mary (Dertinger) Schermerhorn	Perham	Training and Election Judge Details on Time sheet	\$204.70	8289	Gen
Sue Loerzel	Perham	Training and Election Judge Details on Time sheet	\$198.00	8290	Gen
Karen Hammer	Perham	Training and Election Judge Details on Time Sheet	0		Gen
Andrea Hirschey	Perham	Training and Election Judge Details on Time Sheet	\$146.80	8291	Gen
Joyce	Perham	Training and Election Judge Details on Time Sheet	\$143.93	8292	Gen

Total Disbursement: \$ 1,394.81

Signature/ Chairman   
 Signature/ Supervisor   
 Signature/ Supervisor 

Respectfully Submitted, Kathy Steinmetz, Deputy Clerk

Motion: Rudolph      Second: Karsnia      Carried

CORRESPONDENCE:

One Special assessment and levy search was completed and sent to American Title Company.  
The Bridge requested consideration for a donation  
History, Arts, and Cultural Association requests donation  
Perham Area Emergency Medical Services invited township officers to meal and meeting  
**February 10, 2020.** All three superintendents attended and reported.

ROLE CALL: Rudolph, Karsnia, Sweere

ADJOURNMENT: 8:18 p.m.

NEXT MEETING: will be April 7, 2020 at 7:00 p.m. at PACC