

Perham Township Minutes  
February 4, 2020

Shawn Sweere CALLED THE MEETING to order at 7:01 p.m. at the PACC.

PLEDGE OF ALLEGIANCE was declared.

PRESENT: Shawn Sweere, Judy Haverland, Kelly Karsnia, Kelvin Rudolph, Kathy Steinmetz

GOPHER FEET: None

MINUTES: January 7, 2020 were read and approved.

Motion: Rudolph            Second: Karsnia    Carried

LICENCES, PERMITS, FEES: None this month.

- Building Permits:**
- Approach Permits:**
- Liquor Permits:**
- Agriculture Permits:**

TREASURER’S REPORT: was read by Judy Haverland. The Balance is: \$226,080.40

<u>PERHAM TOWNSHIP MONTHLY TREASURERS REPORT</u>		
<b>BALANCE ON HAND LAST MEETING</b>		
January 1, 2020		
CHECKING .....	\$240,830.28	
Less: outstanding ck #8242	-\$350.81	
<b>TOTAL CASH ON HAND</b>		<b><u>\$240,479.47</u></b>
 <b><u>CHECKS WRITTEN</u></b>		
12 checks    #8250 – #8261	\$16,038.28	
1 ACH	\$15.00	
Total disbursements	\$16,053.28	
 <b><u>DEPOSITS</u></b>		
Ottertail County – MobileHome and Final Settlement 2019	\$1,624.06	
UCB interest	\$30.15	
Total Checking Deposits	\$1,654.21	
 <b>TOTAL CASH ON HAND</b>		
February 1, 2020		
CHECKING .....	\$226,431.21	
Less: outstanding ck #8242	-\$350.81	
<b>TOTAL CASH ON HAND 2/1/2020</b>		<b><u>\$226,080.40</u></b>

Motion: Karsnia            Second: Rudolph            Carried.

OLD BUSINESS:

**Presidential Primary** : March 3, 2020

Polling location will be the PACC from 7:00 AM to 8:00 PM. It will be shared with Pine Lake Township.

This Primary information has been posted.

Kathy, Deputy Clerk, will attend Feb. 11, 2020 training at Ottertail for the election.

Polling machine will be shared with Pine Lake.

**Annual Meeting** will be held March 10, at 7:00 at PACC .

Deputy Clerk has posted publicly.

**MATIT Workers' Compensation Audit Report** was sent by Clerk by January 31, 2020.

Sweere, Karsnia, and Rudolph attended the Fire Dep't meeting and reported on this.

NEW BUSINESS:

Chairman will make a phone call regarding the removal of sign at Pines Crossings Entrance.

It has been past the stated 21 days.

Supervisor/ Inspector Karsnia will complete the SWCD Noxious Weed Report by March 1, 2020

A record search of permits will be completed with the help of Supervisor Rudolph regarding shooting stipulations and the Perham Sportsman's Club.

Supervisors discussed road construction especially regarding shared road with City of Perham and Aerovilla Road. Jeff Stabnow will present a feasibility study at the March 3<sup>rd</sup> meeting.

ROAD REPORT:

Eric Ruther discussed current road conditions and maintenance.

READ AND PAY BILLS: The new mileage rate is: \$0.575 per mile

Perham Township Disbursements  
 Check Dated: 2/4/2020

Payable to	Address	Invoice #	For	Calc Amount	Check #	Fund
Gopher Feet						
Arvig Telecom	150 2 <sup>nd</sup> St. SW Perham, MN	1/22/20	Media Web Design & G-Suite	\$75.00	8262	Gen
PACC	620 3 <sup>rd</sup> Ave. SE Perham, MN	2/1/2020	Jan. Mtng.	\$22.50	8263	Gen
East Otter Tail Assoc. of Townships	24893 Palace Road Battle Lake, MN	56515-9605	Annual Dues: \$90 MAT: \$615.52	\$705.52	8264	Gen
Judy Haverland	Perham	\$200 Jan. Salary \$ 75 Jan. mtng. Feb.	deduct \$17.05 SS \$ 3.99 medi	\$253.96	8265	Gen
Jane Hofland	Perham	\$150 Jan. Salary	deduct \$ 7.50 PERA \$ 2.18 medi	\$140.32	8266	Gen
Kathy Steinmetz	Perham	\$150 Jan. Salary \$ 75 Jan. mtng. Feb	deduct \$ 13.95 SS \$ 3.26 medi	\$207.79	8267	Gen
Shawn Sweere	Perham	\$150 Jan. Salary \$75 Fire Dept mtng	deduct \$13.95 SS \$ 3.26 medi	\$207.79	8268	Gen
Kelly Karsnia	Perham	\$ 150 Jan. Salary \$75 Fire Dept mtng	deduct \$13.95 SS \$ 3.26 medi	\$207.79	8269	Gen
Kelvin Rudolph	Perham	\$150 Jan. Salary \$75 Fire Dept mtng \$75 Dist 9 mtng	deduct \$ 18.60 SS \$4.35 medi	<del>\$266.40</del> 277.05	8270	Gen
Kelvin Rudolph	Perham	Mileage Dist. 9 mtng.	.575 X 76 = \$43.70	\$43.70	8271	
PERA		7.50 * 2		\$15.00	ACH	Gen
Ruther Excavating	Eric Ruther 37618 390 <sup>th</sup> Ave. Richville, MN 56576	#2829	Truck Plow/wing, Sand & Salt, & Misc.	\$10,757.50	8272	R & B

Total Disbursements: ~~\$12903.27~~  
 \$ 12913.92

Signature/ Chairman \_\_\_\_\_  
 Signature/ Supervisor *Kelly Karsnia*  
 Signature/ Supervisor *Kelvin Rudolph*

Respectfully submitted, Kathy Steinmetz, Deputy Clerk

Motion: Karsnia Second: Rudolph Carried.

CORRESPONDENCE:

One Special assessment and levy search was completed and sent to title company.  
 The Bridge requested a donation.  
 History, Arts, and Cultural Association requested a donation.  
 Perham Area Emergency Medical Services invited township officers to meal and meeting  
**February 10, 2020 at the Cactus, Fort Thunder Road with meal at 6:00 PM**  
 Kathy will **RSVP** that three supervisors will attend. 218-346-4440  
 Minnesota Benefit Association : Term insurance  
 Otter Tail County Historical Society letter of appreciation  
 Perham Hospital District Annual Meeting: **Feb. 26, 2020 at Cactus Social: 5:30, Dinner: 6:00,**  
 Meeting: to follow. Kathy will **RSVP** by Feb. 10, Erika Altstadt at 347- 1303,  
 erika.altstadt@perhamhealth.org.

ROLL CALL: Rudolph, Karsnia, Sweere were all present.

ADJOURNMENT: Meeting was adjourned at 8:16 p.m.  
 The next meeting will be on March 3, 2020 at 8:15 p.m. at PACC.  
 ANNUAL: The board completed the Annual Audit after the meeting.  
 Respectfully Submitted: Kathlyn Steinmetz, Deputy Clerk

