Perham Township Minutes April 6, 2021

CALL MEETING TO ORDER: Shawn Sweere called the meeting to order at 7:00pm PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Kelly Karsnia, Stanley Moratz, Duane Altstadt Marie Ashland, Allan Sazama, Phillip Toddter, Jade Berube, Jeff Stabnow

GOPHER FEET: Nick Murdock turned in 31 pair of gopher feet. He was reimbursed at \$3.00/pair.

MINUTES: Approve meeting minutes from March 2nd Board Meeting.

Motion: Kelly KarsniaSecond: Shawn SweereCarried: yes

Road Report: Allan Sazama informed the Board of holes in Fort Thunder Road that need repair. Phillip Toddter informed the Board that there is a lot of poison ivy growing in the ditches along MN St, approximately ¼ mile from 125th Street. He also questioned an abandoned portion of fence in the road ditch along 125th Street. The Supervisors will look at the above during their Road Review meeting.

LICENCES, PERMITS, FEES:

Building Permits: Bruce Johnson & Janet Szczech-Johnson – 45237 Red Pine Loop/parcel 51000990283000 Residential garage addition, estimated value \$30,000. Building deposit fee of \$50.00 collected.

Motion: Shawn Sweere	Second: Stanley Moratz	Carried: yes
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Paul & Jody King – 45565 453rd Street/parcel 51000010001014 Storage building, estimated value \$16,995. Building deposit fee of \$50.00 collected.

Motion: Stanley Moratz	Second: Shawn Sweere	Carried: yes
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Hemmelgarn Builders Inc – Turtle Bay Lane/parcel 51000040060008 Residential home. Estimated value \$450,000. Building deposit fee of \$450.00 collected. Kelly Karsnia requested a letter be mailed to Hemmelgarn reminding them to apply for an Approach Permit.

value of \$8400. Building deposit fee of \$50.00 collected.

Motion: Kelly Karsnia	Second: Shawn Sweere	Carried: yes		
Ross & Ramona Kadow – 206 Fox Run/parcel 510	000990428000 Residential garage a	ddition, estimated		

Motion: Kelly Karsnia	Second: Stanley Moratz	Carried: yes
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Approach Permits: Jennie-O/Derek Riepe – North side of Fort Thunder Rd, approximately ½ mile East of Stop sign. Approach deposit of \$500.00and Approach fee of \$100.00 collected

Motion: Kelly KarsniaSecond: Shawn SweereCarried: yes

Liquor Permits: none

Agriculture Permits: none

TREASURER'S REPORT: *Read by Duane Altstadt.*

BALANCE ON HAND LAST MEETIN	١G	
3/2/2021	2010/01/01/01/01	
CHECKING	\$280,595.79	
TOTAL CASH ON HAND	_	\$280,595.79
CHECKS WRITTEN		
10 checks 8486 – 8495	\$10,650.35	<
1 ACH	\$45.00	
Total disbursements		\$5,541.55
DEPOSITS		
Checking Acct Interest	\$37.47	
Total Checking Deposits		\$37.47
TOTAL CASH ON HAND 3/2/2021		
SZ272021 CHECKING	\$280,564.80	
TOTAL CASH ON HAND 3/2/21		\$275,091.71

Motion was made by Kelly Karsnia to accept the Treasure's report with correction made to total dollar amount of checks written. Correction was penned in on report.

Second: Shawn Sweere Carried: yes

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

Payable	Address	Invoice	Details	Calculations	Ar	nount	Check #	Fund
			April rent \$675.00		-			
Joe Wasche Trust	PO Box 194 Perham		monthly internet \$35.00		s	710.00	8496	General
Arvig	PO Box 110, Perham	3/22/21	Web & Email GSuite		s	80.00	8407	General
Photo Magic	102 W Main St		balance forward		s	5.10		General
WIDSETH	216 Main St Crookston	209918	grant revision for LRIP		s	875.00	8499	R&B?
Sazama Rd Maintenance LLC	39787 CO Hwy 35 Perham	0321PT	plowing salt/sand in March		s	2,000.00	8500	R&B
North Central		OUL II I	our our of the first of the		Ŷ	2,000.00	0000	nuo
Inc	Perham	9857	Blade work		\$	1,680.00	8501	R&B
Marie Ashland	postage	3/3/2021	stamps/certified mail zoom account set up	stamps/certified mail 202.65 zoom account set up 299.80	\$	502.45	8502	General
Duane Altstadt Jr	Perham		Mar salary \$200.00 Mar Annual meeting \$75.00 April meeting \$75.00	\$350.00 less SS \$21.7 Medi \$5.08	s	323.22	8503	General
Shawn			meeting aro.uu	\$21.7 Medi \$5.00	- 0			
Sweere	Perham	envelopes	Mar salary \$300.00 Mar Annual meeting		\$	14.24	8504	General
Marie Ashland	Perham		\$75.00 April meeting \$75.00	\$450.00 less Pera \$22.50 Medi \$6.53	\$	420.97	8505	General
Shawn Sweere	Perham		Mar Salary \$150 Mar Annual meeting\$75.00	\$225.00 less SS \$13.95 Medi \$\$3.26	\$	207,79	8506	General
Kelly Karsnia	Perham		Mar Salary \$150 Mar Annual meeting\$75.00	\$225.00 less SS \$13.95 Medi \$\$3.26	\$	207.79	8507	General
Stanley Marotz	Perham		Mar Salary \$150 Mar Annual meeting\$75.00	\$225.00 less SS \$13.95 Medi \$\$3.26	\$	207.79	8508	General
PERA	, cinam		Marie & Employer contribution	(.05x pay)x2	\$	45.00		General
Rent de	posit				\$	7,279.35		general
gophei	e pt		Gopher Feet \$3/pr			93.0	8512	2
			the	2	-\$	7,279.35	25	
	Signature / chair	man	flan 5		_	MM	804	17.35
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Motion was made by Shawn Sweere to accept Disbursement Table with addition of checks written to Nick Murdock for Gopher feet and Wasche Tst for rental deposit.

Second: Kelly Karsnia

Carried: yes

ROLL CALL: Shawn Sweere, Kelly Karsnia, Stanley Moratz

OLD BUSINESS:

Supervisors will schedule Road Review Meeting – Kelly Karsnia made a motion to hold the Annual Road Review meeting on April 13th at 5:30. Supervisors will meet at the Town Hall

Second: Stanley Moratz Carried: yes

Due to the large number of applicants for the LRIP grant, the award notices will be announced approximately one month later than originally planned. Discussion on whether or not Perham Township should modify the estimated construction year for 450th Avenue and 450Th Street. With the award notices being announced in June the Supervisors do not feel there is enough time to complete the projects in the original timeframe. Jade Berube shared that historically the LRIP grants have a three year time frame for completion. The Supervisors will adjust the timeframe on these projects for completion in 2022. There is no penalty if projects are adjusted. Clerk will notify LRIP committee of the adjustment.

Discussion on adapting Resolution confirming Perham Township supports the Second Amendment. Sample Resolution from Carroll County Board of Supervisors for consideration. Shawn Sweere made a motion to table discussion until May meeting.

Second: Stanley Moratz Carried: yes

NEW BUSINESS:

Review of Arvig proposed cable route to bury communication cable at 450th St, 400th Ave, Harvest Av, and 435th Street. Communication with Arvig of any future road construction on these roads. Supervisors reviewed roads and previous work as well as if any work was projected. No work is planned on roads in question. Clerk will reach out to Arvig and inform them.

Discuss donations that were presented at the Annual Meeting on March 9th. Donation requests were made by: Perham Center for the Arts

Perham Area Library Otter Tail County Historic Society East Otter Tail County Agricultural Society on behalf of the EOTC Fair New York Mills Regional Cultural Center

Per the Motion made and carried at the Annual Meeting, donations will not exceed \$5000.00 with donations being made to organizations that benefit Perham Township residents.

Motion was made by Shawn Sweere to donate \$1000.00 to Perham Area Library.

Second: Stanley Moratz Carried: yes

Motion was made by Kelly Karsnia to donate the remaining \$4000.00 evenly among the following: Perham Center for the Arts, Otter Tail County Historic Society, East Otter Tail County Agricultural Society on behalf of the EOTC Fair, PACC.

Second: Stanley Moratz Carried: yes

Coronavirus Local Fiscal Recovery Fund informational discussion – Shawn Sweere will research for discussion at May meeting.

Board of Review – Equalization has been set for April 15th, 2021 at 1:00pm. Meeting will be held at Town Hall, 120 2nd Street SE, Perham.

CORRESPONDENCE:

7 assessment searches were completed and sent to Am. Title Co.

Multiple Little Pine area annexation surveys returned

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self response rate by County.

Otter Tail County Election Judge verification

ADJOURNMENT: Motion to adjourn meeting at approximately 8:00pm made by Stanley Moratz.

Second: Kelly Karsnia

Next meeting will be May 4th, 2021 at 7:00pm at 120 2nd Street SE, Perham

Submitted by Marie Ashland, Clerk-Perham Township. Submitted as final