

**Perham Township Minutes
August 4th, 2020**

CALL MEETING TO ORDER: 7:00 pm

Due to COVID19/PACC closure, meeting was held at 120 2nd St SE, Perham.

PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Judy Haverland, Kelly Karsnia, Kelvin Rudolph, Marie Ashland, Curt Osterfelt, Valerie Olson, John Danielson, Heather Olson, Jeff Stabnow, Judi Deroson

Road Report: See attached Reports-

Motion was made by Kelly Karsnia to approve rebuild of 400th St west of County Highway 49 upon Rush Lake approval.

Motion: **Second:** Shawn Sweere **Carried** yes

Discussion on Township continuing to maintain 450th in leu of reconstruction. Township will continue.

Discussion on overweight trucks on Mosquito Heights Rds. Dead End sign will be installed this month on 405th St

Motion to approve Road Report made by Kelvin Rudolph

Second: Kelly Karsnia **Carried** yes

GOPHER FEET: none

MINUTES:

Approve Meeting Minutes July 7th, 2020.

Motion: Kelly Karsnia **Second:** Kelvin Rudolph **Carried** yes

LICENCES, PERMITS, FEES:

Building Permits:

Tom & Penny Tverberg -42806 St Highway 108/Parcel # R51000990393000- 32'x36' garage, approx. value \$37,500. Permit fee of \$50.00 collected.

Motion: Kelvin Rudolph **Second:** Kelly Karsnia **Carried** yes

Justin & Crystal Shepersky-42626 County Highway 12Parcel #R51000200154026-40'x64' pole shed, approx. value \$40,000. Permit fee of \$50.00 collected.

Motion: Kelvin Rudolph **Second:** Kelly Karsnia **Carried** yes

Approach Permits:

Payment for Francis Snelgrove Approach Fee and Approach Deposit collected per Motion at July 7th Board Meeting.

Lee Omberg submitted Certificate of Completion of Approach.

Motion: Shawn Sweere **Second:** Kelly Karsnia **Carried** yes

Steve Beltz submitted Certificate of Completion of Approach.

Motion: Kelly Karsnia **Second:** Shawn Sweere **Carried** yes

Liquor Permits: none

Agriculture Permits: none

TREASURER'S REPORT: Read by Judy Haverland.

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING

July 1, 2020
CHECKING \$344,782.32
Less:

TOTAL CASH ON HAND \$344,782.32

CHECKS WRITTEN

18 checks 8341-8358 \$49,880.17
1 ACH \$45.00
Total disbursements \$49,925.17

DEPOSITS

Bldg permits: Haverland \$50.00
Approach Fee/ Deposit- Sandhill Dairy \$600.00
Otter Tail County Auditor - Mineral rights
1.90, 2020 June Settlement \$502.18
441st Street Special Assessment \$768.80 \$1,272.88
MN State –Township Aid (1st half) \$604.00
UCB interest \$53.43
Total Checking Deposits \$2,580.31

TOTAL CASH ON HAND



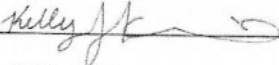
July 1, 2020
CHECKING \$298,437.46
Less outstanding check:
8346 -\$500.00
8347 -\$500.00

TOTAL CASH ON HAND 8/1/2020 \$297,437.46

Motion: Kelly Karsnia **Second:** Kelvin Rudolph **Carried** yes

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

Disbursement List 8/4/2020							
Payable	Address	Invoice	For	Calculations	Amount	Check#	Fund
Joe Wasche	120th 2nd Ave, Perham		August meeting room		\$50.00	8359	General
				\$75.73 previous bal \$4.00 late chge \$0.06 fed tax \$80.00 current chge prev bal, tax, late chges			
Arvig	PO Box 110, Perham	7/25/20	Web & Email GSuite	deducted in Aug	\$84.06	8360	General
		8899	July Misc	\$2418.94			
North Central	PO Box 365, Perham	9015	mow ditches	\$3531.25	\$14,192.69	8361	R&B
	223 West Main St Perham	9055	blade work	\$8242.50			
Perham Office Supply	223 West Main St Perham	0720-1524	election supply/reimbursed with grant		\$17.91	8362	General/election
Photo Magic	102 West Main St Perham		road sign tags building permits		\$64.95	8363	General
Marie Ashland	Perham		stamps		\$22.00	8364	General
Lee Omberg			Refund Approach Deposit		\$500.00	8365	General
Steve Beltz			refund Approach Deposit		\$500.00	8366	General
Judy Haverland	Perham		July Salary \$200 August mtg \$75.00	\$275.00 less: SS \$17.05 Medi \$3.99	\$253.96	8367	General
Marie Ashland	Perham		July Salary \$300, August Mtg \$75	\$375.00 Less: Pera \$18.75 Medi \$5.44	\$350.81	8368	General
Shawn Sweere	Perham		July Salary \$150	\$150.00 Less: SS \$9.30 Medi \$2.18	\$138.52	8369	General
Kelly Karsnia	Perham		July Salary \$150	\$150.00 Less: SS \$9.30, Medi \$2.18	\$138.52	8370	General
Kelvin Rudolph	Perham		July Salary \$150	\$150.00 Less: SS \$9.30, Medi \$2.18	\$138.52	8371	General
PERA			Marie & Employer contribution Gopher Feet \$3/pr	(.05x pay)x2	\$37.50	ACH	General
					\$16,489.44		


 Signature / chairman _____
 Signature / chairman  _____
 Signature / chairman  _____
 Supervisor
 Respectfully submitted, Marie Ashland, Clerk

OLD BUSINESS:

Update on Aerovilla Road Project-Update of project given by Jeff Stabnow, Civil Engineer. Project is slated to start 8/6/2020. A school bus turn-around will be constructed on end of road. Per updated road specifications, swing away mailbox supports will be installed. Civil Engineer should have final cost per share by September meeting.

Grant Application for LRIP.

Discussion on the process of completing the grant application and roads to be included for rebuilds with grant funds. Motion was made by Shawn Sweere to employ Civil Engineer Jeff Stabnow to get preliminary estimates to rebuild 410th/Marion Rd, 450th St, and 450th Ave from Mosquito Heights to County 8 for rebuilds to be included in grant application process.

Second: Kelly Karsnia **Carried** yes

Shared cost of 400th with Rush Lake Township. Review of agreement.

Follow-up of EOT County grant for Tansy and Wild Parsnip control: Kelvin Rudolph looked into the need for Township to apply for grant. At this time, there is not a large quantity of Tansy or Wild Parsnip in the township.

NEW BUSINESS:

Residents of township brought discussion of the limited options for data access in the area. Supervisor will contact MAT legal advise on how residents and/or township can move forward in bringing carrier options into the area.

Discussion on moving Perham Township Hall to 120 2nd St SE, Perham on a more permanent basis. Supervisors will review idea and costs associated with moving/establishing building at 120 2nd St SE as Perham Township Hall.

Speed limit/Slow traffic sign discussion on 429th Street located in Fort Thunder Estates Perham. Upon presentation of resident and discussion, motion was made by Shawn Sweere to install 2 ‘watch for children’ signs 50 to 60 yds in on road. After further discussion with Civil Engineer on effectiveness of those signs, Shawn Sweere rescinded his motion. New motion was made by Shawn Sweere to install a cautionary speed sign on 429th Ave 50 yards in.

Second: Kelvin Rudolph **Carried** yes

Suggestion made by resident to install ‘Cautionary Speed’ signs and Stop signs on both ends of 460th Ave. Upon discussion, Motion was made by Kelvin Rudolph to install Stop signs at both ends of 453rd St located in Pines Crossing and a cautionary speed on bend in road.

Second: Shawn Sweere **Carried** yes

CORRESPONDENCE:

 2 assessment searches were completed and sent to Am. Title Co.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self-response rate by County. Multiple correspondences with Ottertail County and Head Election Judge pertaining to upcoming election. Planning with Pine Lake Township pertaining to upcoming election.

ROLL CALL: Shawn Sweere, Kelvin Rudolph, Kelly Karsnia

ADJOURNMENT: 8:15pm

The next meeting will be held September 1st, 2020 at 7:00pm at 120 2nd St SE, Perham.

Submitted by Marie Ashland, Clerk-Perham Township. Submitted as final

