

**Perham Township
Meeting Minutes
February 8th, 2022**

CALL MEETING TO ORDER: Meeting called to order at 7:00pm

PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Stanley Marotz, Kevin Keil, Duane Altstadt, Marie Ashland, Allen Sazama

GOPHER FEET: none

MINUTES: Approve meeting minutes from January Monthly Board meeting.

Motion: Kevin Keil

Second: Stanley Marotz

Carried: yes

Road Report: Allen Sazama reviewed roads prior to meeting and stated before the rain and warm weather, they were in good shape. He will re-evaluate them tomorrow. Pine Lake Township reached out to Perham Township about work on 460th Avenue this spring. Discussion on informing residents of the laws and regulations for snow removal from private properties. Clerk will post information on the website and bulletin board.

Civil Engineer Report: none

LICENCES, PERMITS, FEES:

Building Permits: none

Approach Permits: none

Liquor Permits: none

Agriculture Permits: none

TREASURER'S REPORT: *Prepared by Duane Altstadt, Treasurer.*

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING

12/1/2021

CHECKING \$329,542.35

TOTAL CASH ON HAND

\$329,542.35

CHECKS WRITTEN

16 checks 8592, 8605 – 8619 \$8,777.40

1 ACH \$37.50

ck 8544 Voided

Total disbursements \$8,814.90

DEPOSITS

MN State (Ag Credit/Township Aid) \$2,299.93

UCB \$41.47

From voided check 8544 \$34.41

Incorrect check 8607 \$36.00

Total Checking Deposits \$2,411.81

CHECKING CASH ON HAND

12/31/2021

CHECKING \$323,139.26

less outstanding checks:

Total Cash on Hand 12/31/2021 \$323,139.26

Motion: Stanley Marotz

Second: Kevin Keil

Carried: yes

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

Disbursement List
02/01/2022

Payable	Address	Invoice Details	Calculations	Amount	Check #	Fund
Joe Wasche Trust	PO Box 194 Perham	January rent \$675.00 monthly internet \$35.00		\$ 710.00	8633	General
Arvig	PO Box 110, Perham	1/22/22 Email outgoing email - 16 pgs		\$ 30.00	8634	General
Photo Magic Forum	102 W Main St Perham	3/22/22		\$ 3.75	8635	General
Communications	PO Box 2020 Fargo ND 58107	MP7318412 21 public notice publication		\$ 17.93	8636	General
Sazama Rd Maintenance	39787 Cty hwy 35 Dent	01-22 PT snow plowing/blowing, push snow back from roadways		\$ 29,282.13	8637	R&B
Duane Altstadt Jr	Perham	Jan salary 200.00 Feb. meeting \$75.00 ARPA web training \$75.00	\$350.00 minus SS \$21.70 Medi \$5.08	\$ 323.22	8638	General
Marie Ashland	Perham	Jan salary 300.00 Feb. meeting \$75.00	\$375.00 less PERA \$18.75 Medi \$5.44	\$ 350.81	8639	General
Shawn Sweere	Perham	Jan. Salary \$150.00 Joint Powers meeting \$75.00 Board of Equalization training \$75.00	\$300.00 less SS \$18.60 Medi \$4.35	\$ 277.05	8640	General
Kevin Keil	Perham	Jan. Salary \$150.00 Fireman annual meeting \$75.00	\$225.00 less SS \$13.95 Medi \$3.26	\$ 207.79	8641	General
Stanley Marotz	Perham	Dec. Salary \$150.00	\$150.00 less SS \$9.30 Medi \$2.18	\$ 138.52	8642	General
Stanley Marotz	Perham	mileage for road inspection - Jan	\$.56/mile 72 miles	\$ 40.32	8643	
PERA total	ach	(.05 of salaryx2)		\$ 37.50	ACH	General
				\$ 31,419.02		

Gopher Feet \$3/pr

\$ 31,419.02

Signature / chairman

Signature / Supervisor

Signature / Supervisor

Respectfully submitted, Marie Ashland, Clerk

ROLL CALL: Stanley Marotz, Shawn Sweere, Kevin Keil

BUSINESS DISCUSSION:

Shawn Sweere attended the EMS Joint Powers meeting on 1/25 and gave an update. Meeting was held via Zoom. The current contract will renew on 2/21 with no changes. There was discussion on the Joint Powers Agreement, the pros and cons of implementing a tax levy. A new lift chair and equipment were purchased.

Kevin Keil attended the Annual Perham Fireman meeting on 1/26 and gave an update. Perham Fire and Rescue purchased the old St Johns school building for future planning purposes.

DJ attended ARPA webinar with updates to the grant program. ARPA funds can be taken as a revenue loss without needing the calculations. If funds are allocated as revenue loss, they can not be used for broadband, essential worker compensation, or grants to residents or businesses. ARPA funds can be used for road

improvements if they are allocated as revenue loss. ARPA funds can be used to pay debt or pensions. They can not be put into 'rainy day funds', or applied to any fund/payment not expendable with other Township funds.

Update on collaboration process with Otter Tail County on repairs to 450 St and 425th St due to heavier traffic during Hwy 34 closure. Perham Township has received one estimate to date on class 5 dirt. Discussion on areas of heavier road use. Perham Township will submit bids and costs to Otter Tail County in April when the Road Review meeting is held.

CORRESPONDENCE:

__4__ assessment searches were completed and sent to Am. Title Co.

Special Assessment master list from Otter Tail County

Letter & information from MN Benefit Association

Letter & information form Central Applicators Inc

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self response rate by County.

ADJOURNMENT:

Next meeting will be Perham Township Monthly meeting, March 1st at 7:00 pm at the Town Hall.

The Annual Board Meeting will be March 8th at 7:00pm at the Town Hall.

Local Board of Review and Equalization is scheduled for April 14th at 9:30am at Perham Township Hall.

Meeting minutes submitted as final by Marie Ashland, Clerk.