

Perham Township Minutes
February 7th, 2023

CALL MEETING TO ORDER: Shawn Sweere called the meeting to order at 7:01pm

PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Stanley Marotz, Barb Felt, Duane Altstadt, Marie Ashland, Allen Sazama, Dennis Sazama, Debra Marotz, Glen Olsen, Brian Maijala

REVIEW OF STATUTE 351.02: To ensure the Board is aligning governance with the current situation of Board Member Shawn Sweere and Statute 351.02, the Town Board sought legal counsel from the Perham Township Attorneys, Couri & Ruppe, P.L.L.P.,. Robert Ruppe reviewed the court documents associated with this matter, previous court standings with similar situations, and the statute. Robert Ruppe confirmed that the Board is not acting outside of the Statute.

GOPHER FEET: none

MINUTES: Approve meeting minutes from January 3rd Monthly Board meeting

Motion: Stanley Marotz

Second: Barb Felt

Carried: yes

Road Report: Allen Sazama is working on widening the roads, MN Street is in good condition. Snow pile on 400th St has been cleared away to allow for better winter maintenance. The policy for snow removal was discussed. The Township has 72 hours to have roads cleared of snow.

Civil Engineer Report: Jeff Stabnow was not present at meeting.

LICENCES, PERMITS, FEES:

Building Permits: none

Approach Permits: none

Conditional Use Permit: Nathan Tobkin has applied for a CUP at the SE corner of HWY 108 and Cty Hwy 125. The application fee of \$100.00 has been received by the Clerk. Nathan has shown proof of notification to neighbors within the designated area of the property.

Motion: Shawn Sweere

Second: Stanley Marotz

Carried: yes

Liquor Permits: none

Agriculture Permits: none

TREASURER'S REPORT: *Prepared by Duane Altstadt, Treasurer.*

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING

1/1/2023

CHECKING \$230,330.82

TOTAL CASH ON HAND

\$230,330.82

CHECKS WRITTEN

15 Checks, 8807-8821

\$34,309.01

PERA ACH

\$37.50

Total disbursements

.....

\$34,346.51

DEPOSITS

Nathan Tobkin (CUP Application)

\$100.00

Silver Moon (Liquor License)

\$250.00

Otter Tail County

\$2,724.43

UCB

\$90.37

Total Checking Deposits

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\$3,164.80

CHECKING CASH ON HAND

1/31/2023

CHECKING \$199,149.11

less outstanding checks:

Total Cash on Hand 1/31/2023

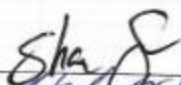


\$199,149.11

Motion: Stanley Marotz

Second: Barb Felt

Carried: yes

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

Disbursement List 2/2023 February						
Payable	Address	Invoice Details	Calculations	Amount	Check	Fund
Joe Wasche Trust	PO Box 194 Perham		600.00 rent 35.00 internet	\$635.00	8822	General
Arvig	PO Box 110, Perham		30.00/month	\$30.00	8823	General
Sazama Road Maintenance LLC	39787 CO HWY 35 Dent MN 56528	1-2023PT	plowing, scraping, salt/sanding, blowing for January	\$15,885.00	8824	R&B
Otter Tail County HWY Dept	505 South Court st Suite #1 Fergus Falls MN 56537	3431	coated salt, mixed salt/sand for December	\$5,033.85	8825	R&B
EOT assoc of TWP	Karen Marthaler 37273 S Little McDonald Dr Perham MN 56573		assoc. of TWP dues \$90.00 MAT dues \$730.32	\$820.35	8826	General
Duane Altstadt Jr	Perham		Jan salary 200.00 Feb. meeting \$75.00 \$275.00 less SS \$17.05 MEDI \$3.99	\$253.96	8827	General
Marie Ashland	Perham		Jan Salary \$300.00 Feb. meeting \$75.00 \$375.00 less PERA \$18.75 Medi \$5.44	\$350.81	8828	General
Shawn Sweere	Perham		Jan Salary \$150.00 Perham Fire annual meeting \$75.00 \$225.00 less SS 13.95 Medi \$3.26	\$207.79	8829	General
Stanley Marotz	Perham		Jan Salary \$150.00 Perham Fire annual meeting \$75.00 \$150.00 less SS \$9.30 Medi \$2.19	\$138.52	8830	General
Barb Felt	Perham		Jan Salary \$150.00 Perham Fire annual meeting \$75.00 \$225.00 less SS 13.95 Medi \$3.26	\$207.79	8831	General
PERA	ACH		(.05 of salaryx2)	\$37.50	ACH	General
total				\$23,600.57		
Signature / chairman  Signature / Supervisor  Signature / Supervisor 						
Respectfully submitted, Marie Ashland, Clerk						

ROLL CALL: Stanley Marotz, Shawn Sweere, Barb Felt

BUSINESS DISCUSSION:

Craig Tschida is requesting a dollar amount from Perham Township to be considered as payment to share the cost of maintaining Fort Thunder Road while HWY 34 was closed. Board Supervisors will review maintenance work invoices between 2022 and 2022, the 2020 estimates for reclamation of Fort Thunder and 2022 invoices of the reclamation project to determine a dollar amount to submit to Craig Tschida.

The Perham Township Board has learned that the Silvermoon owners are considering annexation to the City of Perham. A Township Supervisor will attend the Perham City Counsel meetings to learn more information.

Barb Felt and Shawn Sweere attended the Perham Fire Annual meeting. Financial data was reviewed by Board Members. Representation from Perham Fire will be at the Annual meeting to discuss questions.

Bids for summer road maintenance were submitted by Sazama Road Maintenance, North Central Inc, and Rick Johnson Excavating. Shawn Sweere made a motion to contract with North Central Inc for the 2023 – 2027 summer road work with the contingency to move to another Contractor if work is unable to be completed timely.

Second: Barb Felt

Carried: yes

Edna Township Board Member, Dennis Sazama was present to review the Townline Road Agreement of 400th Avenue bituminous surface from Cty Rd 34 north to 450th St and aggregate surface from MN HWY 108 N to MN St for a total distance of 2 miles. Perham Township and Edna Township will have the new signed agreement filed.

CORRESPONDENCE:

 1 assessment searches were completed and sent to Am. Title Co.

Perham Township is starting to receive requests for donations. These will be reviewed at the Annual meeting in March.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self response rate by County.

ADJOURNMENT:

Next monthly meeting will be March 7th at 7:00 pm at the Town Hall.

Annual meeting will be March 14th at 7:00 pm at the Town Hall.

Meeting minutes submitted as final by Marie Ashland, Clerk.

