

Perham Township Agenda

June 7th, 2022

CALL MEETING TO ORDER: Meeting was called to order at 7:00 pm by Shawn Sweere

PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Stanley Marotz, Barb Felt, Duane Altstadt, Marie Ashland, Dirk Currier, Shari Lenius, Jeff Stabnow, Richard Gill, Dennis Davidson, Shirley Davidson, Curt Osterfeld, Doug Ackling, Philip Stoderl, Dennis Jacobson, Chad Anderson

GOPHER FEET: none

MINUTES: Approve meeting minutes May monthly Board meeting.

Motion: Barb Felt

Second: Stanley Marotz

Carried: yes

Road Report: Road report was presented by Curt Osterfeld. Roads have been bladed and are in good shape. There was discussion on MN Street. Stanley Marotz visited with residents on the road. It was agreed that maintenance will be on either end of the road. Supervisors will discuss gravel at July meeting. It was suggested to vacate Yellow Pine Rd as this road is not up to Township specs. Supervisors will look into the process for the July meeting. There was discussion on spraying gravel to keep dust down. Work is starting on 460th Ave with Pine Lake Township. A yield sign will be put at the intersection of 460th St and 410th St to replace the missing Stop sign

Civil Engineer Report: Jeff Stabnow opened bid quotes for work on Fort Thunder Rd. Driveway Services was awarded the project with the low bid. Shawn Stanley Marotz motioned, Barb Felt second the motion and it carried.

There was discussion on materials that will be used for the project. 450th St paving project was discussed. With the increase in material costs and estimate to complete the project, this discussion was tabled until July

LICENCES, PERMITS, FEES:

Building Permits: Dirk Currier – parcel # 51000120107055, 452nd Avenue, Perham. Estimated value \$10,000 24x36 garage. Application fee of \$50.00 collected.

Motion: Shawn Sweere

Second: Stanley Marotz

Carried: yes

TREASURER'S REPORT: *Prepared by Duane Altstadt, Treasurer.*

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING

5/1/2022

CHECKING \$265,653.24

TOTAL CASH ON HAND

\$265,653.24

CHECKS WRITTEN

12 checks 8676 – 8688

\$6,714.19

1 ACH

\$52.50

Kathy Steinmetz ck.8670

\$69.26 Cashed

US Treasury ck.8675

\$457.20 Cashed

Check 8679 Voided

Total disbursements

\$6,766.69

DEPOSITS

Silver Moon Lounge

\$250.00

The Cactus

\$250.00

CJ Lapos Property Management

\$80.00

H&L Construction

\$350.00

H&L Construction

\$100.00

H&L Construction

\$500.00

Lakes Area Truck Repair

\$600.00

Daniel & Bonnie Welter

\$600.00

Complete Yard Care/Schornack

\$600.00

Otter Tail County

\$174,259.78

UCB

\$39.93

Total Checking Deposits

\$177,629.71

CHECKING CASH ON HAND

5/31/2022

CHECKING \$438,016.26

less outstanding checks:

Perham Public Library ck.8664

\$1,500.00

Total Cash on Hand 5/31/2022

\$436,516.26

Motion:

Second:

Carried:

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

Disbursement List 05/03/2022						
Payable	Address	Invoice Details	Calculations	Amount	Check #	Fund
Joe Wasche Trust	PO Box 194 Perham	June rent	600.00 rent 35.00 internet	\$635.00	8689	General
Arvig	PO Box 110, Perham	522 email		\$30.00	8690	General
North Central Inc	PO Box 365 Perham	road repair and 11435 blading		\$11,277.86	8691	R&B
Otter Tail Cty Hwy Dept	505 S Court St # 1 Fergus Falls 56537		OTC Hwy Dept returned check #8679 in amount of \$2365.14. Balance due to OTC Hwy dept is \$991.75	\$991.75	8692	R&B
Duane Altstadt Jr	Perham	May salary 200.00 June meeting \$75.00	\$275.00 less SS \$17.05 MEDI \$3.99	\$253.96	8693	General
Marie Ashland	Perham	May Salary \$300.00 June meeting \$75.00	\$375.00 less PERA \$18.75 Medi \$5.44	\$350.81	8694	General
Shawn Sweere	Perham	May Salary \$150.00	\$.150.00 less SS \$9.30 Medi \$2.18	\$138.52	8695	General
Stanley Marotz	Perham	May Salary \$150.00	\$.150.00 less SS \$9.30 Medi \$2.18	\$138.52	8696	General
Barb Feldt	Perham	May Salary \$150.00	\$.150.00 less SS \$9.30 Medi \$2.18	\$138.52	8697	General
PERA total	ach		(.05 of salaryx2)	\$37.50 ACH		
				\$13,992.44		

Signature / chairman 
 Signature / Supervisor 
 Signature / Supervisor 

Respectfully submitted, Marie Ashland, Clerk

ROLL CALL: Stanley Marotz, Shawn Sweere, Barb Feldt

BUSINESS DISCUSSION:

Chad Anderson with Gateway 34 LLC seeking information on development along 400th Avenue. Chad presented plot maps to the Board of plans for development. Discussion on how many homes and road specs before the Township can take possession of the road.

Review and signature of Resolution with Richard Gill, property owner of 40028 Aerovilla Road.

Motion: Shawn Sweere

Second: Barb Felt

Carried: yes

Review of Township Ordinances – specific areas of discussion to include impervious surface requirements. Discussion on how to proceed with review of the Ordinance. Board members will review the Ordinance and bring thoughts to special meeting on September 15th.

Discussion of Sheri Lenius adding fencing along easement on Lilac Drive. Sheri presented to the Board that she would like to replace dying trees that currently serve as a barrier to Hwy 8 with fencing. Board Members reviewed aerial map of Sheri’s lot. It was determined that Sheri can put a fence where the trees currently are. She does not need a permit from the Township.

OTC Hwy Dept returned check #8679 in amount of \$2365.14 as their invoice system was behind a month. Balance due to OTC Hwy dept is \$991.75. This is on Disbursement

Discussion of email from Otter Tail County on natural disaster recording. The Clerk will add reporting information to the Township website. Residents can notify the Clerk of any damages and the Clerk will send information to the County.

Update on Joint Powers Board discussion on becoming a taxing district. This was tabled until the July Board Meeting.

NEW DISCUSSION ITEMS:

The Clerk presented the Board with the current wages paid to Election Judges and the Head Election Judge. Shawn Sweere motioned to increase the wage of the Head Election Judge to \$18.00/hour and maintain the current wage for Election Judges.

Second: Stanley Marotz

Carried: yes

Shawn Sweere made a motion to move the July monthly meeting from July 5th to July 12th because of the 4th of July Holiday.

Second: Barb Felt

Carried: yes

 3 assessment searches were completed and sent to Am. Title Co.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census

self-response rate by County.

Clerk, Deputy Clerk, and Head Election judge met to review election law, training dates, and Election Judges for 2022 elections.

ADJOURNMENT: meeting was adjourned at 8:20pm by Shawn Sweere

Next meeting will be July 12th at 7:00 pm at the Town Hall.

Special meeting will be September 15th for discussion and updates to the Perham Township Ordinance.

Meeting minutes submitted as final by Marie Ashland, Clerk