Perham Township Minutes June 2nd, 2020

CALL MEETING TO ORDER: Shawn Sweere at 7:00pm

Due to COVID19/PACC closure, meeting will be held at 120 2nd St SE, Perham.

PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Judy Haverland, Kelly Karsnia, Kelvin Rudolph, Marie Ashland, Jeff Stabnow, Matt Amos, DJ Altstadt, Kyle Colin, Kathy Steinmetz, Colby Flatau, Curt Osterfelt

GOPHER FEET: Kyle Conlin reimbursed for 90 pair @ \$3.00/pair and Colby Flatau reimbursed for 33 pair @ \$3.00/pair.

MINUTES:

Approve Meeting Minutes May 5th, 2020.

Motion: Kelly Karsnia Second: Shawn Sweere Carried yes

LICENCES, PERMITS, FEES:

Building Permits:

Atan Beganovic – 41282 Easy Lane, building size - 112'x50' home, approx. value \$250,000. Permit fee of \$250.00

collected.

Motion: Kelly Karsnia Second: Kelvin Rudolph Carried yes

Kevin Keil – 40598 450 Avenue, building size – 40'x60' agricultural building, approx. value \$40,000. Permit fee of

\$25.00 collected.

Motion: Kelly Karsnia Second: Kelvin Rudolph Carried yes

Duane Jr & Erika Altstadt – 43641 Easy St, building size 40'x82' home, approx. value \$115,000. Permit fee of

\$115.00 collected.

Motion: Kelly Karsnia Second: Kelvin Rudolph Carried yes

Kyle Conlin – 41008 St Hwy 78, building size – 40'x40' storage building, approx. value \$50,000. Permit fee of

\$50.00 collected.

Motion: Kelly Karsnia Second: Kelvin Rudolph Carried yes

Approach Permits: none

Liquor Permits: none

Agriculture Permits: none

TREASURER'S REPORT: Read by Judy Haverland.

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING

May 1, 2020

CHECKING \$233,931.20

Less:

TOTAL CASH ON HAND \$233,931.20

CHECKS WRITTEN

15 checks #8313 - 8326 \$16,225.63

Void ck #8318

1 ACH \$45.00

Total disbursements \$16,270.63

DEPOSITS

Bldg permits: Schmitz, Hendricks, Labs, Beltz, Trout, \$432.00

Approach Permit/deposit: Schmitz, Labs, Beltz \$1,800.00

Liquor licenses: The Cactus, Silvermoon \$500.00

Ottertail County – 2019 Gopher Bounty \$242.50

UCB interest \$18.06

Total Checking Deposits \$2,992.56

TOTAL CASH ON HAND

June 1, 2020

CHECKING \$220,653.13

Page 1 / 1 — Q + TOTAL CASH ON HAND 6/1/2020

\$220,653.13

Motion: Kelvin Rudulph Second: Kelly Karsnia Carried yes

READ AND PAY BILLS: See Disbursement Table submitted by Marie Ashland, Clerk.

Disburseme nt List 6/2/20							
Payable	Address	Invoice	For	Calculations	Amount	Check#	Fund
Joe Wasche	120th 2nd Ave, Perham		June meeting room		\$50.00	8327	General
Arvig	PO Box 110, Perham	5/22/20	Web & Email GSuite		\$82.21	8338	General
Forum Communicati on		4/30/20 invoice 73184	classified - Board of Equalization meeting notice		\$49.60	9688	General
MATIT insurance	PO Box 415 St Michael MN 55376- 0415	2731110	premium notice		\$1,425.00	5336	General
North Central		8560 8562 8563 8565	dirt work, blade, culvert, miscellaneous	\$5317.00 \$8347.50 \$1208.48 \$50.00 (57.5 hrs @ \$105.00/hr)	\$14,922.98	6331	R&B
Seacoating and Cracksealing	45339 390 St Perham MN 56573	200625 200629	cracksealing and BDM patching	\$11510.78 \$1012.50	\$12,523.28	6333	R&B
Kathy Steinmetz	Perham	5/6/2020	Reimbursement for Clerk training	(1) online training @ \$25/e	\$25.00	E334	General
Judy Haverland	Perham		May Salary \$200 June mtg \$75.00	\$275.00 less: SS \$17.05 Medi \$3.99	\$253.96	8333	General
Marie Ashland	Perham		May Salary \$300, June Mtg \$75	\$375.00 Less: Pera \$18.75 Medi \$5.44	\$350.81	8335	General
Shawn Sweere	Perham		May Salary \$150	\$150.00 Less: SS \$9.30 Medi \$2.18	\$138.52	8336	General
Kelly Karsnia	Perham		May Salary \$150	\$150.00 Less: SS \$9.30, Medi \$2.18	\$138.52	8337	General
Kelvin Rudolph	Perham		May Salary \$150	\$150.00 Less: SS \$9.30, Medi \$2.18	\$138.52	8338	General
PERA			Marie & Employer contribution	(.05x pay)x2	\$37.50	ACH	General
EX150 97	atean		Gopher Feet \$3/pr	35 pr 6 3 de	36270	8339	Ger

Signature / chairman Attly 17 30,405,90

Signature / chairman & olem had the

Motion: Kelly Karsnia

Second: Kelvin Rudolph

Carried yes

OLD BUSINESS:

Review status of Approaches/ Deposits. See Approach Deposit spreadsheet.

Motion by Kelly Karsnia to use spreadsheet form to track approach permits. Kelly will follow up with current Approach Permits.

Second: Shawn Sweere **Carried** yes

Further discussion on Snelgrove Approach Permit. Township will follow current standards in place for Approach requirements.

NEW BUSINESS:

Aerovilla paving project: Discussion and quotes reviewed for seal coating and paving completion/quotes received from Morris Sealcoat, ASTECH, and APC.

Motion by Shawn Sweere to accept Morris Sealcoat and Trucking @ \$17,139.10 for Aerovilla Rd project.

Second: Kelly Karsnia Carried yes

Adopt updated Ordinances for Township Road specifications. See examples from Edna Township.

Motion made by Kelly Karsnia to table discussion for July Board meeting to allow Supervisors time to review current Ordinances.

Road Report: See attached Supervisor reports-

Motion made by Shawn Sweere to have Township select Chairperson as Road Master to communicate with road Contractor on work to streamline efficiencies.

Second: Kelly Karsnia Carried yes

Motion made by Kelly Karsnia to seed completed roads.

Second: Kelvin Rudolph **Carried** yes

450th ST – motion made Kelly Karsnia by to put ½ mile gravel overlay and complete some shoulder work to create crown.

Second: Kelvin Rudolph Carried yes

405th St – motion made by Shawn Sweere to install Dead End road sign on 405 St.

Second: Kelly Karsnia Carried yes

440th St discussion on concerns of speeding on road and reduction in speed limit.

430th – Shaping completed, needs to be seeded

400th – Kelvin Rudolph will contact Rush Lake Township to review cost agreement.

Polling place designation/change discussion - Discussion tabled until July Board Meeting. Clerk will contact Pine Lake Township to discuss options on possibly moving due to COVID19.

CORRESPONDENCE:

5 assessment searches were completed and sent to Am. Title Co.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self-response rate by County. Ottertail County Website – Perham Township contact information updated Arvig – Clerk contacted Billing dept, error of tax charge on March bill was corrected.

ADJOURNMENT: Kelvin Rudolph at approximately 8:30 pm

Submitted by Marie Ashland, Clerk-Perham Township. Submitted as Final 7/7/2020