

**Perham Township Minutes**  
**June 2<sup>nd</sup>, 2020**

**CALL MEETING TO ORDER:** Shawn Sweere at 7:00pm

Due to COVID19/PACC closure, meeting will be held at 120 2nd St SE, Perham.

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Shawn Sweere, Judy Haverland, Kelly Karsnia, Kelvin Rudolph, Marie Ashland, Jeff Stabnow, Matt Amos, DJ Altstadt, Kyle Colin, Kathy Steinmetz, Colby Flatau, Curt Osterfelt

**GOPHER FEET:** Kyle Conlin reimbursed for 90 pair @ \$3.00/pair and Colby Flatau reimbursed for 33 pair @ \$3.00/pair.

**MINUTES:**

Approve Meeting Minutes May 5<sup>th</sup>, 2020.

**Motion:** Kelly Karsnia

**Second:** Shawn Sweere

**Carried** yes

**LICENCES, PERMITS, FEES:**

**Building Permits:**

Atan Beganovic – 41282 Easy Lane, building size - 112’x50’ home, approx. value \$250,000. Permit fee of \$250.00 collected.

**Motion:** Kelly Karsnia

**Second:** Kelvin Rudolph

**Carried** yes

Kevin Keil – 40598 450 Avenue, building size – 40’x60’ agricultural building, approx. value \$40,000. Permit fee of \$25.00 collected.

**Motion:** Kelly Karsnia

**Second:** Kelvin Rudolph

**Carried** yes

Duane Jr & Erika Altstadt – 43641 Easy St, building size 40’x82’ home, approx. value \$115,000. Permit fee of \$115.00 collected.

**Motion:** Kelly Karsnia

**Second:** Kelvin Rudolph

**Carried** yes

Kyle Conlin – 41008 St Hwy 78, building size – 40’x40’ storage building, approx. value \$50,000. Permit fee of \$50.00 collected.

**Motion:** Kelly Karsnia

**Second:** Kelvin Rudolph

**Carried** yes

**Approach Permits:** none

**Liquor Permits:** none

**Agriculture Permits:** none

**TREASURER’S REPORT:** Read by Judy Haverland.

**PERHAM TOWNSHIP MONTHLY TREASURERS REPORT**

**BALANCE ON HAND LAST MEETING**

May 1, 2020  
 CHECKING ..... \$233,931.20  
 Less:

**TOTAL CASH ON HAND** \$233,931.20

**CHECKS WRITTEN**

15 checks #8313 – 8326 \$16,225.63  
 Void ck #8318  
 1 ACH \$45.00

Total disbursements ..... \$16,270.63

**DEPOSITS**

Bldg permits: Schmitz, Hendricks, Labs, Beltz, Trout, \$432.00  
 Approach Permit/deposit: Schmitz, Labs, Beltz \$1,800.00  
 Liquor licenses: The Cactus, Silvermoon \$500.00  
 Otertail County – 2019 Gopher Bounty \$242.50  
 UCB interest \$18.06

Total Checking Deposits ..... \$2,992.56

**TOTAL CASH ON HAND**

June 1, 2020  
 CHECKING ..... \$220,653.13

**TOTAL CASH ON HAND** \$220,653.13

Page 1 / 1
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**Motion:** Kelvin Rudolph      **Second:** Kelly Karsnia      **Carried** yes

**READ AND PAY BILLS:** See Disbursement Table submitted by Marie Ashland, Clerk.



Motion by Kelly Karsnia to use spreadsheet form to track approach permits. Kelly will follow up with current Approach Permits.

**Second:** Shawn Sweere **Carried** yes

Further discussion on Snelgrove Approach Permit. Township will follow current standards in place for Approach requirements.

**NEW BUSINESS:**

Aerovilla paving project: Discussion and quotes reviewed for seal coating and paving completion/quotes received from Morris Sealcoat, ASTECH, and APC.

Motion by Shawn Sweere to accept Morris Sealcoat and Trucking @ \$17,139.10 for Aerovilla Rd project.

**Second:** Kelly Karsnia **Carried** yes

Adopt updated Ordinances for Township Road specifications. See examples from Edna Township.

Motion made by Kelly Karsnia to table discussion for July Board meeting to allow Supervisors time to review current Ordinances.

**Road Report:** See attached Supervisor reports-

Motion made by Shawn Sweere to have Township select Chairperson as Road Master to communicate with road Contractor on work to streamline efficiencies.

**Second:** Kelly Karsnia **Carried** yes

Motion made by Kelly Karsnia to seed completed roads.

**Second:** Kelvin Rudolph **Carried** yes

450<sup>th</sup> ST – motion made Kelly Karsnia by to put ½ mile gravel overlay and complete some shoulder work to create crown.

**Second:** Kelvin Rudolph **Carried** yes

405<sup>th</sup> St – motion made by Shawn Sweere to install Dead End road sign on 405 St.

**Second:** Kelly Karsnia **Carried** yes

440<sup>th</sup> St discussion on concerns of speeding on road and reduction in speed limit.

430<sup>th</sup> – Shaping completed, needs to be seeded

400<sup>th</sup> – Kelvin Rudolph will contact Rush Lake Township to review cost agreement.

**Polling place designation/change discussion** - Discussion tabled until July Board Meeting. Clerk will contact Pine Lake Township to discuss options on possibly moving due to COVID19.

**CORRESPONDENCE:**

5 assessment searches were completed and sent to Am. Title Co.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self-response rate by County.

Ottertail County Website – Perham Township contact information updated

Arvig – Clerk contacted Billing dept, error of tax charge on March bill was corrected.

**ADJOURNMENT:** Kelvin Rudolph at approximately 8:30 pm

Submitted by Marie Ashland, Clerk-Perham Township. Submitted as Final 7/7/2020

