

**Perham Township
Meeting minutes
March 1, 2022**

CALL MEETING TO ORDER: Meeting was called to order at 7:00pm by Shawn Sweere.

PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Stanley Marotz, Kevin Keil, Duane Altstadt, Kathy Steinmetz, Curt Osterfeld, Scott Wilson, Jeff Stabnow

GOPHER FEET: none

MINUTES: Approve meeting minutes from February Monthly Board meeting.

Motion: Shawn Sweere

Second: Stanley Marotz

Carried: yes

Road Report: *Presented by Allen Sazama-* Roads are in decent condition. There is some blowing to do within the township.

Civil Engineer Report: *Presented by Jeff Stabnow* Jeff presented an estimate via email to Board for work on Fort Thunder. He included an extra 10% cost due to possible material cost increases. Jeff informed Board Members that asphalt cost estimates are at \$100,000 per ½ mile

LICENCES, PERMITS, FEES:

Building Permits: none

Approach Permits: none

Liquor Permits: none

Agriculture Permits: none

TREASURER'S REPORT: *Prepared by Duane Altstadt, Treasurer.*

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING

2/1/2022

CHECKING \$318,258.28

TOTAL CASH ON HAND

\$318,258.28

CHECKS WRITTEN

11 checks 8633 – 8643 \$31,381.52

1 ACH \$37.50

Total disbursements \$31,419.02

DEPOSITS

Town Road Allotment \$47,082.34

UCB \$37.67

Total Checking Deposits \$47,120.01

CHECKING CASH ON HAND

2/28/2022

CHECKING \$333,963.02

less outstanding checks:

Photo Magic Ck.8635 \$3.75

outstanding

Total Cash on Hand 2/28/2022 \$333,959.27


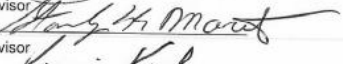
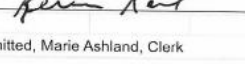
Motion: Stanley Marotz

Second: Kevin Keil

Carried: yes

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

Disbursement List 03/01/2022						
Payable	Address	Invoice	Details	Calculations	Amount	Check # Fund
Joe Wasche Trust	PO Box 194 Perham		February rent \$675.00 monthly internet \$35.00		\$ 710.00	8644 General
Arvig Perham Office Supply	PO Box 110, Perham 223 W Main St Perham	2/22/22	Email receipt mouse for Treasurer		\$ 30.00 \$ 34.99	8645 General 8646 General
Forum Communications	PO Box 2020 Fargo ND 58107	MP73184122	public notice 1 publication	\$32.87 invoice total minus payment of \$17.93 in February	\$ 14.94	8647 General
OTEC Assoc of TWP dues	OTEC Karen Marthaler, Sec 37273 S Little McDonald Rd Perham MN		Otter Tail County Assoc. of TWP dues	OTC - \$90.00 MNAT - \$652.65	742.64	8648 General
Sazama Rd Maintenance	39787 Cty hwy 35 Dent	02-2022 PT	snow plowing/blow ing, push snow back from roadways		\$ 40,137.50	8649 R&B
Otter Tail Cty Hwy dept	505 South Court St Suite 1 Fergus Falls MN 56537	3205	mixed sand/salt road inseactions		\$ 619.98	8650 R&B
Stanley Marotz	Perham	Feb invoice	Feb salary 200.00 Mar. meeting \$75.00	\$275.00 minus SS \$17.05 Medi \$3.99	\$ 253.96	8651 General
Duane Altstadt Jr	Perham		Feb salary 300.00	\$300.00 less PERA \$15.00 Medi \$4.35	\$ 280.65	8652 General
Marie Ashland	Perham		Mar meeting \$75.00	75.00 less Medi \$1.09 SS \$4.65	\$ 69.26	8653 General
Kathy Steinmetz	Perham		Feb. Salary \$150.00	\$150.00 less SS \$9.30 Medi \$2.18	\$ 138.52	8654 General
Shawn Sweere	Perham		Feb. Salary \$150.00	\$150.00 less SS \$9.30 Medi \$2.18	\$ 138.52	8655 General
Kevin Keil	Perham		Feb. Salary \$150.00	\$150.00 less SS \$9.30 Medi \$2.18	\$ 138.52	8656 General
Stanley Marotz	Perham		Dec. Salary \$150.00	\$150.00 less SS \$9.30 Medi \$2.18	\$ 138.52	8657 General

PERA	ach	(.05 of salaryx2)		\$ 30.00	ACH	General
total				\$ 43,397.16		
		Gopher Feet \$3/pr				
				\$ 43,397.16		
Signature / chairman 						
Signature / Supervisor 						
Signature / Supervisor 						
Respectfully submitted, Marie Ashland, Clerk						

ROLL CALL: Stanley Marotz, Shawn Sweere, Kevin Keil

BUSINESS DISCUSSION:

Discussion and review on lease agreement with Wasche Trust. After discussion with Kevin Scott Wilson (landlord) motion was made by Kevin Keil to vacate the current Town Hall Location effective May 31st, 2022.

Second: Stanley Marotz **Carried:** yes

Budget and Levy review for Annual Meeting on March 8th, 2022. **Board** members recommend a 20% Levy increase of \$342,000 to be presented at the Annual Meeting.

Review of road repair quotes for 450th Street and 425th Street. Curt Osterfeld presented estimates to the Board for repair costs of 450th and 425th at: \$3000. Per mile for repair, \$3000 - \$11,000 per mile for rebuild. Gravel estimate is \$19,500 per mile, this includes laying and packing it. Board will discuss costs with Otter Tail County because of the increased traffic on these roads when hwy 34 was under construction.

Resolution to move ARPA funds into General Account.

Motion: Kevin Keil **Second:** Shawn Sweere **Carried:** yes

for materials. This was tabled until the April Monthly meeting

CORRESPONDENCE:

 2 assessment searches were completed and sent to Am. Title Co.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self response rate by County.

ADJOURNMENT: meeting was adjourned at 7:50 by Shawn Sweere

Next meeting will be the Township Annual meeting on March 8th at 7:00 pm at the Town Hall.

Weed Inspectors meeting held by East Otter Tail Soil & Water Conservation District will be March 23rd at 8:30am at Perham City Hall.

Local Board of Review and Equalization is scheduled for April 14th at 9:30am at Perham Township Hall.

Notes taken by Deputy Clerk, Kathy Steinmetz and prepared by Clerk, Marie Ashland. Submitted respectfully as final.

