

**Perham Township Minutes**  
**May 5<sup>th</sup>, 2020**

**CALL MEETING TO ORDER:** Shawn Sweere called meeting at 7:00 pm

Due to COVID19/PACC closure, meeting will be held at 120 2nd St SE, Perham.

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Shawn Sweere, Judy Haverland, Kelly Karsnia, Kelvin Rudolph, Marie Ashland, Jeff Stabnow, Paul Sonnenberg, Brenda Minge, Jade Berube, Brian Sazama, Curt Osterfeld, John Smith

**GOPHER FEET:** none

**MINUTES:** March 24, 2020, POSTED PUBLICLY as final.

**Motion:** Kelly Karsnia **Second:** Kelvin Rudolph **Carried** Yes

Approve Meeting Minutes April 7th, 2020. DRAFT posted publicly.

**Motion:** Shawn Sweere **Second:** Kelly Karsnia **Carried** Yes

Approve Board of Equalization Minutes April 16th, 2020. DRAFT posted publicly.

**Motion:** Shawn Sweere **Second:** Kelvin Rudolph **Carried** Yes

**LICENCES, PERMITS, FEES:**

**Building Permits:**

Ryan Schmitz -Minnesota St- NW Qtr of sect 30 township 136 N, range 39 w, building size -26'x40' home, approx. value, \$122,000 Permit fee of \$122.00 collected

**Motion:** Kelly Karsnia **Second:** Kelvin Rudolph **Carried** Yes

Duane Hendricks - 452nd Avenue/ parcel ID # R51000120107054, building size - 40'x60' shed, approx. value \$60,000, Permit fee of \$60.00 collected

**Motion:** Kelvin Rudolph **Second:** Kelly Karsnia **Carried** Yes

Brian Labs - 428th St Lot 21, building size 24'x42' home, approx. value \$150,000, Permit fee collected.

**Motion:** Kelvin Rudolph **Second:** Kelly Karsnia **Carried** Yes

Steven Beltz & Julene Flath - Lot 19 & 20 413 Ave, building size - 24'x44' storage shed, approx. value \$20,000

**Motion:** Shawn Sweere **Second:** Kelvin Rudolph **Carried** Yes

Kyle Trout – Parcel # 51000120107049, building size 30'x40' storage building approx. value \$40,00 Permit fee of \$40.00 collected. Clerk will notify of additional \$10.00 due.

**Motion:** Kelly Karsnia **Second:** Shawn Sweere **Carried** Yes

**Approach Permits:**

Fran and Kim Snelgrove- Re-evaluation of Approach Permit needed. \$100. Permit fee and \$500.00 deposit collected. Discussion on roads not maintained by Township therefore Township cannot accept checks. Motion made to return checks to Francis Snelgrove.

**Motion:** Kelly Karsnia                      **Second:** Kelvin Rudolph                      **Carried** Yes

Ryan Schmitz - Minnesota St -NW Qtr of sect 30 township 136 N, range 39 w, \$100.00 Permit fee and \$500.00 deposit collected

**Motion:** Kelly Karsnia                      **Second:** Kelvin Rudolph                      **Carried** Yes

Brian Labs - 428th St Lot 21, \$100.00 Permit fee and \$500.00 deposit collected

**Motion:** Kelvin Rudolph                      **Second:** Kelly Karsnia                      **Carried** Yes

Steven Beltz - Lot 20 413 Ave Fort Thunder Estates

**Motion:** Kelvin Rudolph                      **Second:** Kelly Karsnia                      **Carried** Yes

**Liquor Permits:** Cactus Gardens. Paid Permit fee of \$250.00  
Silvermoon. Paid Permit fee of \$250.00.

**Agriculture Permits:** None

**TREASURER’S REPORT:** Read by Judy Haverland.

**PERHAM TOWNSHIP MONTHLY TREASURERS REPORT**

BALANCE ON HAND LAST MEETING April 1, 2020  
CHECKING ..... \$239,307.07 Less: outstanding ck #8291  
-\$146.80

TOTAL CASH ON HAND \$239,160.27  
CHECKS WRITTEN 20 checks #8293 – 8312 \$7,807.51 1 ACH  
\$27.50  
Total disbursements ..... \$7,835.01

**DEPOSITS**

Bldg permits: Snelgrove, B. Guck, J. Jackson, M.King, L Omberg.  
\$1,038.00  
Approach Permit/deposit- B.Guck \$600.00  
Ottetail Co- Delinquent March Settlement \$948.51 UCB interest \$19.43  
Total Checking Deposits ..... \$2,605.94

TOTAL CASH ON HAND May 1, 2020 CHECKING .....  
\$233,931.20

TOTAL CASH ON HAND 5/1/2020 \$233,931.20

**Motion:** Kelvin Rudolph

**Second:** Shawn Sweere

**Carried**

**OLD BUSINESS:**

Paving option on 450th or also known as 11 Ave NE.

Motion was made by Kelly Karsnia to move forward with City of Perham on paving pending any changes.

**Second:** Kelvin Rudolph **Carried**

Payment received from Matt King for building permit in amount of \$50.00. Permit issued 4/7/2020

Payment received from Tim Jackson for building permit in amount of \$178.00. Permit issued 4/7/2020

**NEW BUSINESS:**

Vote on Proposals received for Fort Thunder Road 2020 Paving project.

Motion made to accept proposed bid by Howard's Driveway for \$71,041.55 by Shawn Sweere.

**Motion failed**

Vote on Proposals received for Aerovilla Road 2020 Paving project.

Motion made to accept proposed bid by Howard's Driveway for \$174,175.00 by Kelvin Rudolph.

**Second:** Shawn Sweere

**Carried yes**

Upon further review of Bid, more discussion of Board to determine how to proceed as parts of project were not included in Bid.

Discussion: Culvert control/oversight on Additions not yet controlled by Perham Township. Developments will need to follow Township requirements and pay for culverts.

Discussion: State and Township laws on signs. Real estate signs. Junk yard rules. State laws were reviewed regarding business signs, Real estate signs, junk yard signs, signs attached to posts and State signs. When signs are found that violate State law, they can legally be taken down and left for owner to pick up.

Have the Clerk obtain Notary to be used for Township business. Estimated costs include; \$120.00 fee to process application for appointment, \$20.00 fee to register notary's commission, \$20.00 notary stamp, \$15.00 notary journal.

**Motion:** Kelly Karsnia

**Second:** Kelvin Rudolph

**Carried yes**

**Road Report:**

Supervisors will discuss at June meeting.

**Motion:** Kelly Karsnia

**Second:** Kelvin Rudolph

**Carried yes**

**READ AND PAY BILLS:** *See Disbursement Table by Marie Ashland, Clerk.*

**Motion:** Kelvin Rudolph

**Second:** Shawn Sweere

**Carried yes**

**CORRESPONDENCE:**

4 assessment searches were completed and sent to Am. Title Co.

MAT updates on township meetings under Stay at Home Order

MAT, Jon Mocol looking at training reimbursement

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self response rate by County.

Erwin Rud, U.S. Census taker

Road Groom Manufacturing- business information for contracting.

Thank you's from: Perham Center for the Arts, Perham Area Public Library, Bridge Community Pantry

Inquiry on accessing Scholarship

2 Inquiries to Ottertail Cty on gopher feet claim, 2019

**ROLL CALL:**

**ADJOURNMENT:** Kelvin Rudolph adjourned the meeting at 9:21. Kelly Karsnia second the motion.

Submitted by Marie Ashland, Clerk-Perham Township. Submitted as Draft