

Perham Township Minutes

October 5th, 2021

CALL MEETING TO ORDER: Meeting was called to order at 7:00pm by Shawn Sweere **PLEDGE OF ALLEGIANCE**

PRESENT: Shawn Sweere, Stanley Marotz, Kevin Keil, Duane Altstadt, Marie Ashland, Curt Osterfeld, Jeff Stabnow, Jake Huebch

GOPHER FEET: none

MINUTES: Approve meeting minutes from September Monthly Board meeting.

Motion: Kevin Keil **Second:** Shawn Sweere **Carried:** yes

Road Report: North Central filled potholes on Fort Thunder by Z Transportation. It was discussed to fix the corner on Fort Thunder Rd as well where buses are cutting the corner. Pot holes were fixed on Fort Thunder Rd and Hwy 78 Intersection. A No Passing sign was replaced on Fort Thunder Rd. Stop signs at the intersection of old Cty 8 & Cty 8 were replaced. Gravel was added to Easy Lane and Easy St.

A motion was made by Shawn Sweere to install road signs marking Easy Lane/Easy Street, the post is already installed in the ground.

Second: Stanley Marotz **Carried:** yes

Someone dumped a burn barrel on 450th Street. Authorities were notified and North Central will clean it up. Class 5 will be added to Harvest Avenue.

Civil Engineer Report: Board Members and Jeff Stabnow reviewed a 2nd notice invoice submitted from Compass Consultants. A motion was made at the June Monthly meeting that the fees on the invoice were part of the administrative fees and therefore the invoice would be paid by the Civil Engineer. June minutes were reviewed and this was verified. A motion was made by Shawn Sweere to accept the Compass Consultant's invoice.

Second: none

LICENCES, PERMITS, FEES:

Building Permits: Joseph and Diane Sazama – 43491 County Hwy 125, Perham. Agricultural building. Estimated value \$20,000. Laid concrete slab prior to obtaining permit. Permit fee of \$25.00 and additional \$25.00 fee for starting prior to approval collected.

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

Jason Wojahn – Easy Lane, Parcel # 51000270207000. Residential home. Estimated value \$400,000. Permit fee of \$400.00 collected.

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

Approach Permits: Jake Huebch request for approach deposit of \$500.00 to be returned and

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

Jake Huebch requested reimbursement of his culvert at Lot 7 Turtle Bay Development. A motion was made by Kevin Keil to reimburse Jake Huebch \$600.00 for the cost of his culvert.

Second: Shawn Sweere **Carried:** yes

Jason Wojahn – Easy Lane, Parcel # 51000270207000. Permit fee of \$100.00 and deposit of \$500.00 collected.

Motion: Shawn Sweere **Second:** Kevin Keil **Carried:** yes

Jim Hemmelgarn Builders request for approach deposit of \$500.00 to be returned. Lot 10, Turtle Bay Addition. After discussion and review of pictures taken of the culvert. This item was tabled due to a plastic culvert being installed.

Liquor Permits: none

Agriculture Permits: none


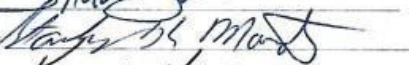
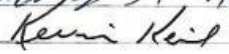
TREASURER’S REPORT: *submitted and read by Duane Altstadt.*

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING	
9/1/2021	
CHECKING	\$411,053.83
TOTAL CASH ON HAND	<u>\$411,053.83</u>
CHECKS WRITTEN	
13 checks 8557 – 8568	\$121,505.04
1 ACH	\$37.50
Total disbursements	<u>\$121,542.54</u>
DEPOSITS	
UCB Checking Acct Interest	\$39.73
City of Perham	\$1,983.00
Otter Tail County	\$42.87
Total Checking Deposits	<u>\$2,065.60</u>
CHECKING CASH ON HAND	
9/30/2021	
CHECKING	\$291,962.11
less outstanding checks:	
ck 8544	\$34.41
ck 8571	\$350.81
Total Cash on Hand 9/30/2021	<u>\$291,576.89</u>

Motion: Shawn Sweere **Second:** Stanley Marotz **Carried:** yes

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

Disbursement List 10/05/2021						
Payable	Address	Invoice Details	Calculations	Amount	Check #	Fund
Joe Wasche Trust	PO Box 194 Perham	September rent \$675.00 monthly internet \$35.00		\$ 710.00	8583	General
Arvig	PO Box 110, Perham	9/22/21 Email culvert-Pattison 410th rework		\$ 30.00	8584	General
North Central Inc	PO Box 365 Perham	10770 Easy St gravel 10858 blade work, install 10886 signs, fix shoulders 10895 on Ft Thunder	\$1031.87 \$17679.00 \$8500.00 \$5819.00	\$ 33,029.87	8585	R&B
US Treasury		3rd Qtr Withholding		\$ 505.28	8586	General
Duane Altstadt Jr	Perham	Sept salary 200.00 Oct. meeting \$75.00	\$275.00 minus SS \$17.05 Medi \$3.99	\$ 253.96	8587	General
Marie Ashland	Perham	Sept. salary \$300.00 Oct. meeting \$75.00	\$375.00 less PERA \$18.75 Medi \$5.44	\$ 350.81	8588	General
Shawn Sweere	Perham	Sept. Salary \$150.00 Perham City Council meeting \$75.00 Fireman's Ann. mting \$75.00	\$300.00 less SS \$18.6 Medi \$4.35	\$ 277.05	8589	General
Kevin Keil	Perham	Sept. Salary \$150.00 Fireman's Ann. mting \$75.00	\$225.00 less SS \$13.95 Medi \$3.26	\$ 207.79	8590	General
Stanley Marotz	Perham	September Salary \$150.00	\$150.00 less SS \$9.30 Medi \$2.18	\$ 138.52	8591	General
Jim Hemmelgarn	1016 1st Ave North Perham, MN 56573	Approach deposit returned			8592	General
Jacob Huebsch	Turtle Bay Dev.	Approach deposit returned		\$ 1,100.00	8593	General
Shawn Sweere	Perham	436821 MN state flag, Heros flag		\$ 44.39	8594	General
PERA	ach	(.05 of salaryx2)		\$ 37.50		General
		Gopher Feet \$3/pr				
				\$ 36,685.17		
Signature / chairman						
Signature / Supervisor						
Signature / Supervisor						
Respectfully submitted, Marie Ashland, Clerk						

ROLL CALL: Stanley Marotz, Shawn Sweere, Kevin Keil

OLD BUSINESS:

Perham Township Supervisors reviewed the most current townline agreement with Edna Township. After discussion, it was agreed to to accept the agreement as written. Kevin Keil motioned to accept the Road Agreement with Edna Township as written.

Second: Shawn Sweere

Carried: yes

Review of Rush Lake Road Agreement that was completed in 2019. After review of agreement Kevin Keil motioned to leave the road agreement with Rush Lake as is.

Second: Shawn Sweere **Carried:** yes

Perham Township website is updated with more specific guidelines and directions for applying for building and approach permits.

NEW BUSINESS:

Discussion of bus turnaround on Aerovilla Rd. Concerns of using Richard Gill's driveway as a bus turn around have been brought to the Board from Z Transportation. They want to ensure this is permitted by the land owner and have documentation on file supporting they can use it. Shawn Sweere will reach out to MAT for guidance on how to proceed with request.

Discuss accepting quotes for road maintenance contracts.

Look at Ordinances and set schedule for review/updating.

Erica Rose has reached out to Perham Township inquiring about putting up a billboard. Kevin Keil sent her the Perham Township Ordinance to review specs.

CORRESPONDENCE:

 3 assessment searches were completed and sent to Am. Title Co.

EOT Association Annual meeting October 26th. Details will be in the mail

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self response rate by County.

Informational letter from Perham PACC on youth programs and donation request.

Thank you note from resident thanking Board Members for work completed on Easy Lane/Easy Street.

ADJOURNMENT:

Next meeting will be November 5th at 7:00 pm at the Town Hall.

Minutes submitted as final by Marie Ashland, Clerk/Perham Township