

Perham Township Meeting Minutes
September 3rd, 2019

CALL MEETING TO ORDER AT: 7:00 PM at PACC

Pledge of Allegiance

PRESENT: Supervisor Sweere, Supervisor Karsnia, Supervisor Rudolph, Judy Haverland – Treasurer, Jane Hofland – Clerk.

GOPHER FEET: None

MINUTES : AUGUST 6TH, 2019 & AUGUST 13TH, 2019 – SPECIAL MEETING, Publicly posted online and at Oasis.
Motion made to accept minutes as read.

Motion: Karsnia Second: Sweere Carried

LICENSES, PERMITS AND FEES:

BUILDING PERMITS –

- Matt Pettow – Building Permit for \$265,000 residence and storage building to be built in Theodorson Addition, address TBD, Lot R. Fee: \$265.00 / check received. Motion by :Karsnia; Second: Rudolph. Carried.

APPROACH PERMITS –

- Refund approach deposit for 41236 Easy Lane. \$500. Jacquie Love. Issued 10/08/2018.
 - Motion: Karsnia Second: Rudolph Carried
- New Life Farms LLLP – \$1,200.00 Check # 25663 received for payments of two approaches w/deposits for Pond Farm development corner of Hwy 34 & 400th Ave. Approaches approved at August 6th, 2019 meeting.
 - Motion: Karsnia Second: Rudolph Carried
- Matt Pettow – approach permit application for TBD address on Lot R, Theodorson addition. \$100 fee with \$500 deposit collected. One check for \$865.00 covering approach & building permit.
 - Motion: Karsnia Second: Rudolph Carried

LIQUOR - none

AGRICULTURE-none

TREASURERS REPORT: Read by Judy Haverland. Motion to accept: Rudolph; second: Karsnia; carried.

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING

August 1, 2019
 CHECKING \$279,288.17

TOTAL CASH ON HAND \$279,288.17

CHECKS WRITTEN

12 checks 8193 – 8204 \$22,133.88
 - ck 8202 replaced voided ck 8173
 - ck 8203 replaced voided ck 8179
 1 ACH \$20.00
 Total disbursements \$22,153.88

DEPOSITS

Hammers – bldg permit \$50.00
 Onberg – Approach fee/deposit \$600.00
 OT Co – MN Public Land Settlement \$0.30
 UCB interest \$54.20
 Total Checking Deposits \$704.50

TOTAL CASH ON HAND

September 1, 2019
 CHECKING \$257,838.79
 Less: Outstanding checks

TOTAL CASH ON HAND \$257,838.79

OLD BUSINESS:

- Rush Lake Township agreement. 400th Street – minimum maintenance. Original document modified to not include 400th Street. Rush Lake requested we reconsider. Motion to approve Road Maintenance w/Rush Lake agreement without amendments. Motion: Karnsia; Second: Rudolph Carried.

NEW BUSINESS:

- 453rd St. \$12,000 bid from North Central to apply Black Dirt on shoulders for Theodorson Development. Township still holding \$21,372 in excess dollars from the project. Janice Theodorson verbally approved to Shawn Sweere the full use of remainder funds towards 453rd St & 460th Ave as bid.
- 460th Ave \$8000.00 (Perham side only) Black dirt on shoulders. North Central bid. Motion to approve: Rudolph; Second:Karsnia. Carried. Jeff Stabnow recommended we consider seal coating the cul-de-sac. Supervisors passed on the recommendation.
- Offer to extend 4-year contract to North Central in regards to road maintenance. Each vendor awarded work for one year, based upon performance contract would be extended for four more years to align with elections. Summer road work only. Winter work by Ruther Excavating. Kelvin expressed concern about 4 years due to uniform contracting law – limits. Gentleman’s agreement worked in the past. Karsnia believes the limit is \$250,000. Fuel escalator to protect contractor has already been established. Discussion: Rudolph can see the benefit. What happens if other costs escalate and current pricing cannot be guaranteed. Motion to approve 4-year contract to North Central with annual review of pricing: Karsnia; Second: Sweere; Carried.
- Re-evaluate crack sealing performed by Newling Asphalt Services LLC. Sweere not satisfied with timing of the project. Next year we would open it for bidding. No invoice presented as of yet.
- Striping bids for 460th St, 441st St, 450th Ave & 453rd St from Asphalt Preservation. \$3000.00. Motion: to approve by Rudolph; Second: Karsnia. Carried. Further discussion: does it include fog line. Rudolph says we have passed on fog line before. Confirm if it includes fogline.
- August 28th. Sweere attended Firemans meeting. \$29,306 budget for 2020 – Perham’s share.

- Website – user friendly. Upload new form for Building Permit application. Readability is in question as to layout of minutes. Shawn Sweere will contact Chris Garrison at Arvig.
- Township official's compensation schedule
 - **Reference 2014 survey; MAT referred us to law office Couri & Ruppe** standing in for MAT on this matter. Associated with MAT, no fees for consultation. 763-497-1930. They provide township seminars, etc. similar to MAT. They report back to MAT our conversations.

Outstate wages for clerk, treasurer and supervisors are as follows: Typical to receive per meeting AND salary/ or average hourly rate, but not all three. No state cap limit. "Ballot Box item". Motion: For supervisors; monthly salary, \$147.00. Motion: Sweere, Second: Karsnia. Denied. Motion supervisor monthly salary of \$150.00 to include monthly meetings and ordinary tasks. Plus, special meetings at \$75.00 each. Motion: Sweere; Second: Rudolph. Carried. Motion to increase Clerk salary to \$300 & Treasurer salary to \$200 with \$75.00 per meeting for both. Motion: Karsnia, Second: Sweere. Carried.

ROAD REVIEW: Curt Osterfeld of North Central

- Ft.Thunder Road and Harvest Ave are done (pulling in shoulders and graveling). August consisted of less grading. All arteries and certain roads such as Yellow Pine Drive were graded today. Rob Jaahn of Jack Pine Drive requested extra class V to fill in dip in driveway. Curt will work independently with Jaahn. Sweere relayed to Jaahn that the township is not responsible to provide additional class V. Recommended he approach North Central. Supervisors approved 405th street to be have shoulders pulled in and graveled this fall. Fall timing will not afford adequate time for additional projects. Seek out Grant to assist with costs of 450th Ave. Sweere will seek out grant writer.

READ AND PAY BILLS: SEE SPREADSHEET Motion by Rudolph; second Karsnia.

- Asphalt Preservation invoice not approved. It reflects crack sealing but not fog sealing as bid. Seven day notice on invoices prior to regular meeting to afford supervisors adequate time to inspect work as completed and clerk adequate time to verify invoice(s) against bid(s). Notice to be forwarded to Asphalt Preservation.

CORRESPONDENCE:

- Fireman's letter received by Shawn Sweere
- OT Highway – upcoming online equipment auction
- Perham EMS – Meeting September 23, 2019 @ 6:00 PM
- Perham Fire & Rescue – Wed Aug 28th @ 7:00 PM
- LID Annual Meeting Letter

ROLL CALL: Sweere – yes Karsnia – yes Rudolph - yes

NEXT REGULAR MEETING: 7:00 PM OCTOBER 1, 2019, at the PACC

ADJOURNMENT: 8:50pm. Motion: Sweere Second: Karsnia Carried.

Respectfully Submitted
Jane Hofland
Perham Township Clerk