

Perham Township Special Meeting Minutes  
March 24, 2020

CALL MEETING TO ORDER: Shawn Sweere called the meeting to order at 7:00 p.m. at the parking lot of the Perham Area Community Center. This was done to stay as safe as possible during the Corona Virus-19 Pandemic. Protocol had been discussed with an advisor of M.A.T.I.T prior to the meeting.

The Pledge of Allegiance was stated using the flag flying on the flag pole.

PRESENT: Shawn Sweere, Judy Haverland, Kelly Karsnia, Kelvin Rudolph, Kathy Steinmetz, Marie Ashland

**BUSINESS:**

A motion was made by Kelly Karsnia and a second by Kelvin Rudolph that we accept the letter of resignation dated February 17, 2020 by Clerk, Jane Hofland effective today, March 24, 2020. Motion carried.

A motion was made by Kelvin Rudolph with a second by Kelly Karsnia that we nominate Marie Ashland to complete the term of Clerk for Perham Township. The motion carried. Shawn Sweere appointed Marie Ashland to the position.

Marie Ashland took, read, and signed the Oath of Office, which was notarized.

A motion was made by Shawn Sweere with a second by Kelly Karsnia that Kathlyn Steinmetz be nominated for appointment as Deputy Clerk. Motion carried. Marie Ashland appointed Kathlyn Steinmetz as Deputy Clerk.

Kathlyn Steinmetz took, read, and signed the Oath of Office, which was notarized.

Kelvin Rudolph made the following motion: "In order to perform the business and function as Clerk of Perham Township, Marie Ashland's name will be added to the signature card at United Community Bank, Perham, MN. Jane Hofland's name will be removed." Shawn Sweere made a second to the motion, and the motion carried.

Marie Ashland, the new Clerk of Perham Township directed the Deputy Clerk to complete the minutes for this Special Meeting. There was a discussion about getting materials safely to the Clerk within ten days.

THE NEXT MEETING, unless changed because of the Corona Virus-19 Pandemic, is scheduled for April 7, at 7:00 p.m. at the P.A.C.C.

ADJOURNMENT: The meeting was adjourned at 7:08 p.m.

Respectfully submitted by Kathlyn Steinmetz, Deputy Clerk