

Perham Township Meeting Minutes

August 2nd , 2022

CALL MEETING TO ORDER: Shawn Sweere called the meeting to order at 7:00pm

PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Stanley Marotz, Barb Felt, Duane Altstadt, Marie Ashland, Allen Sazama, Jeff Stabnow, Craig Tschida

GOPHER FEET: none

MINUTES: Approve meeting minutes from the July monthly Board meeting.

Motion: Barb Felt

Second: Stan Marotz

Carried: yes

Road Report: Presented by Shawn Sweere. Roads are in decent shape. 460th Ave has been the focus. Safety for road maintenance workers is a concern due to high speeds of vehicles. Ditches were mowed by mid July. August focus will be to fill potholes, mow ditches to 15ft starting with roads with a lot of thistles.

Civil Engineer Report: Presented by Jeff Stabnow. Jeff is still waiting for information from MNDOT on the cost of signage during work on Fort Thunder. He explained why there was a difference between invoices presented to the Board for the Fort Thunder work – due to retainer. Perham Township could be eligible to receive up to \$10,000 reimbursement from the state for the cost of the MNDOT ROW. There was discussion on how to decrease total monies spent on Fort Thunder. Shawn Sweere made a motion to decline adding mailboxes along Fort Thunder as previously discussed.

Second: Stan Marotz

Carried: yes

With the revised invoice a new motion was made by Shawn Sweere to pay invoice presented to the Board at this meeting for \$134,013.18.

Second: Stan Marotz

Carried: yes

LICENCES, PERMITS, FEES:

Building Permits: none

Approach Permits: John Schornack is requesting his Approach deposit of \$500.00 be returned for approach at 400th Ave and 443rd St.

Motion: Stan Marotz

Second: Barb Felt

Carried: yes

Daniel Welter is requesting his Approach deposit of \$500.00 be returned for approach at

Section 7,T.136N..R39W parcel B, 443rd Street, parcel B.

Motion: Stan Marotz

Second: Barb Felt

Carried: yes

Conditional Use Permit: Kurt and Marie Ashland request a CUP at 40498 450th Ave. Request is to allow All Season Power Sport & Small Engine Repair to temporarily use location as business location. Also requesting to put business sign at MN Street and HWY 78.

Motion: Shawn Sweere

Second: Stan Marotz

Carried: yes

Liquor Permits: none

Agriculture Permits: none

TREASURER’S REPORT: *Prepared by Duane Altstadt, Treasurer.*

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING		
7/1/2022		
CHECKING	\$426,686.53	
TOTAL CASH ON HAND		<u>\$426,686.53</u>
<u>CHECKS WRITTEN</u>		
18 Checks, 8698-8715	\$50,656.94	
1 ACH	\$42.50	
Total disbursements	\$50,699.44
<u>DEPOSITS</u>		
Mark Riepe	\$100.00	
Mark Riepe	\$500.00	
State of MN	\$48,630.59	
State of MN	\$539.00	
Otter Tail County	\$1,639.97	
UCB	\$53.92	
Total Checking Deposits	\$51,463.48
CHECKING CASH ON HAND		
7/31/2022		
CHECKING	\$427,450.57	
less outstanding checks:		
Total Cash on Hand 7/31/2022		\$427,450.57


Motion: Barb Felt

Second: Stan Marotz

Carried: yes

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

Disbursement List 08/02/2022							
Payable	Address	Invoice Details	Calculations	Amount	Check #	Fund	
Joe Wasche Trust	PO Box 194 Perham	July rent	600.00 rent 35.00 internet	\$635.00	8716	General	
Arvig	PO Box 110, Perham	722 email		\$30.00	8717	General	
North Central Inc	PO Box 365 Perham	11952 and 12030	Blading and mowing	\$9,228.76	8739	R&B	
Sazama Road Maintenance LLC	39787 CO HWY 35 Dent MN 56528	7/2022-PT	wood chipper Aerovilla & 407th Ave, sign repair	\$3,220.00	8718	R&B	
S@N Sealcoating	45339 390th St Perham	2000986	sealcoating	\$30,840.00	8719	R&B	
Perham Office Supply	223 West Main St Perham MN	0622-2519	adress labels	\$4.20	8720	General	
Driveway Service	PO Box 1152 Detroit Lakes	11970	paving Ft Thunder Rd	\$134,013.18	8740	R&B	
M&R Signs	1706 1st Ave N Fergus Falls MN 56537	216782	signs/posts for replacements w/in TWP	\$700.71	8722	R&B	
Marie Ashland	postage		certified letter	\$4.76	8723	General	
Karen Hammers	election training and mileage		\$14.00/hr \$.56/mile	2.5 hrs 20 m	\$46.20	8724	General
Joyce Lachowitz	election training and mileage		\$14.00/hr \$.56/mile	2.5 hrs 20 m	\$46.20	8725	General
Teresa Ingebrand	election training and mileage		\$14.00/hr \$.56/mile	2hrs 0m	\$28.00	8726	General
Kathy Steinmetz	40211 Aerovilla Rd Perham	election training and mileage	\$18.00/hr \$.56/mile	15.5 hrs 176 m	\$377.56	8727	General
Sharon Loerzel	42453 439th Ave Perham	election training and mileage	\$18.00/hr \$.56/mile	15.5 hrs 292 m	\$442.52	8728	General
Jill Gill	40228 Aerovilla Rd Perham	election training and mileage	\$14.00/hr \$.56/mile	2.5 hrs 0 m	\$35.00	8729	General
Susan Toms	election training and mileage		\$14.00/hr \$.56/mile	2.5 hrs 34 m	\$54.04	8730	General
Glen Olsen	42830 CO HWY 125 Perham	election training and mileage	\$14.00/hr \$.56/mile	2.5 hrs 20 m	\$46.20	8731	General
John Schornack	Perham	approach deposit returned		\$500.00	8732	General	

Disbursement List 08/02/2022						
Daniel Wolter	Perham	approach deposit returned			\$500.00	8733 General
Duane Altstadt Jr	Perham		July salary 200.00 August meeting \$75.00	\$275.00 less SS \$17.05 MEDI \$3.99	\$253.96	8734 General
Marie Ashland	Perham		July Salary \$300.00 August meeting \$75.00, Election training \$75.00	\$425.00 less PERA \$21.26 Medi \$6.16	\$397.59	8735 General
Shawn Sweere	Perham		July Salary \$150.00	\$.150.00 less SS \$9.30 Medi \$2.18	\$138.52	8736 General
Stanley Marotz	Perham		July Salary \$150.00	\$.150.00 less SS \$9.30 Medi \$2.18	\$138.52	8737 General
Barb Feldt	Perham		July Salary \$150.00 Corman Monthly Board meeting \$75.00 Corliss Monthly Board meeting \$75.00	\$.300.00 less SS \$18.36 Medi \$4.35	\$277.01	8738 General
UCB	Loan Payment				\$30,977.01	Account Transfer General
PERA total	ach			(.05 of salaryx2)	\$42.50	ACH General
					\$212,978.04	
Signature / chairman 						

ROLL CALL: Stan Marotz, Shawn Sweere, Barb Felt

BUSINESS DISCUSSION:

Perham Township has requested assistance from Otter Tail County for road repair on roads impacted when Hwy 34 was closed. Discussion with Craig Tschida from Otter Tail County. Craig requested any records that Perham Township has on work and maintenance on Fort Thunder Rd, 450th Street from 410th ST to Harvest and from 410th St to 400th Ave, and 425th street

from Fort Thunder one mile to the line. There was discussion around last year's drought and the impact it had on maintenance of roads.

Barb Felt attended the Gorman and Corliss Monthly Board Meetings to discuss the EMS and taxing district option. Barb recapped Gorman and Corliss Township discussion on topic. There was further discussion on this as Board Members reviewed MN Statutes 144F.01, 144E.101, and 144E.27. It is Board Members understanding that to change to a Taxing District, there needs to be a unanimous vote. The minutes from the JPB meeting in April were reviewed. There will be a Joint Powers Board meeting on August 11th at the Perham Township Hall for question/answers.

Discussion of 450th Ave south of HWY 10 to add class 5. North Central Inc will add class 5 to 450th Avenue and hold off on adding class 5 to MN Street. Maintenance of MN Street will continue.

There was discussion on possible ways to better manage the quality of homes being moved into the Township. Supervisors will look at the Ordinance of this at the special meeting September 15th.

Perham Township will post signs in new developments stating that the land is zoned and permits are required.

There was discussion on adding local advertising to the Township website. Any fees charged would offset Township costs.

CORRESPONDENCE:

 3 assessment searches were completed and sent to Am. Title Co.

Denis Sazama contacted the Township about Spotted Nap Weed getting out of control on TWP road.

Township reached out to Mike Wallin about overgrown thistles on his property that are spreading into the neighboring property.

OTC Pine Lakes Improvement District invited Perham TWP to attend annual meeting

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self response rate by County.

ADJOURNMENT: 9:48

Joint Powers Board will hold a special meeting on August 11th at 7:00pm at the Perham Township Hall

Semi Annual meeting of EMS Joint Powers Board will be August 22nd in the Perham Fire Dept Training Room at 6:00p

Next meeting will be September 6th at 7:00 pm at the Town Hall.

Special meeting on September 15th to review and update Township Ordinances at 7:00 pm at townhall.

Submitted as final by Marie Ashland, Clerk Perham Township