

Perham Township Minutes
Monthly Board Meeting
December 6th, 2022

CALL MEETING TO ORDER: Meeting was called to order at 7:00pm by Shawn Sweere
PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Stanley Marotz, Barb Felt, Ashley Altstadt, Allen Sazama, Jeff Stabnow, Greg Guck, Curt Osterfeld

GOPHER FEET: Greg Guck had 72 pair of Gopher Feet. He was paid \$3.00/pair for \$216.00

MINUTES: Approve meeting minutes from November Monthly Board meeting.

Motion: Shawn Sweere **Second:** Stan Marotz **Carried:** yes

Road Report: Allen Sazama has plowed roads after snowfall Monday. Brush removal and ditch mowing will be reviewed during the spring Road Review meeting. Carr's Tree Service may have done the West side of Harvest Ave. The culvert by Cavanagh property is completed.

Civil Engineer Report: Discussion on applying sealant to 460th, it was determined it is better to do it right away. It will work with the warranty if sealant is applied. Construction Inspection & Warranty portion of Ordinance is with meeting documents for reference.

LICENCES, PERMITS, FEES:

Building Permits: Nathan Tobkin has requested a building permit at the SE corner of HWY 108 and Cty Hwy 125. Sketch of building is included. The application fee of \$350.00 has been received by the Clerk. Motion made by Shawn Sweere to approve building permit contingent of Nathan obtaining a CUP.

Second: Stan Marotz **Carried:** yes

Approach Permits: none

Liquor Permits: none

Agriculture Permits: none

TREASURER'S REPORT: *Prepared by Duane Altstadt, Treasurer and read by Ashley Altstadt.*

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING

11/1/2022

CHECKING \$302,340.05

TOTAL CASH ON HAND

\$302,340.05

CHECKS WRITTEN

14 Checks, 8769-8782 \$25,611.90

PERA \$37.50

Total disbursements

..... \$25,649.40

DEPOSITS

Richard Beach (CUP) \$100.00

Richard Beach (Approach deposit&Permit) \$600.00

Dwayne and Susan Nelson \$25.00

Otter Tail County \$7,591.91

UCB \$180.50

Total Checking Deposits

..... \$8,497.41

CHECKING CASH ON HAND

11/30/2022

CHECKING \$285,225.56

less outstanding checks:

PERA \$37.50

Total Cash on Hand 11/30/2022

\$285,188.06

Motion: Stan Marotz

Second: Barb Felt

Carried: yes

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

Payable	Address	Invoice Details	Calculations	Amount	Check #	Fund
Joe Wasche Trust	PO Box 194 Perham	December Rent	650.00 rent 35.00 internet	\$635.00	8783	General
Anvig	PO Box 110, Perham	1222 email		\$30.00	8784	General
North Central Inc	PO Box 385 Perham	12625 12574	triple fair mow, surcharge blade work on 10/31	3129.75 345.00	\$3,474.75	8785 R&B
Sazama Road Maintenance LLC	39787 CO HWY 35 Dent MN 56528	11-2022-PT	plowing for Nov street sign installation in August	\$6,471.00	8786	R&B
MATT Forum Communications	PO Box 415 St Michael MN 56376	6339	workers camp ins premium	\$401.00	8787	General
Forum Communications	PO Box 2020 Fargo ND 58107	731841022 add	MP public notice add	\$12.77	8788	General
Pine Lake TWP	Mosquito Heights Rd Perham	Central Inc rebuild of to rd 12111	460th Ave mail Ord to City	\$44,482.00	8789	R&B
Marie Ashland	postage			\$2.40	8790	General
Karen Hammers		Primary Election	\$14.00/hr 8.5 hrs	\$119.00	8791	General
Joyce Lachowitz		Primary Election	\$14.00/hr 6.5 hrs	\$91.00	8792	General
Teresa Ingsbrand		Primary Election	\$14.00/hr 6 hrs	\$84.00	8793	General
Kathy Steimetz	42211 Aerovilla Rd Perham	Primary Election	\$18.00/hr 5 hrs	\$90.00	8794	General
Sharon Loerzel	42453 438th Ave Perham	Primary Election	\$18.00/hr 14.5 hrs	\$261.00	8795	General
Jill Gill	42228 Aerovilla Rd Perham	Primary Election	\$14.00/hr 7 hrs	\$98.00	8796	General
Susan Toms		Primary Election	\$14.00/hr 9.5 hrs	\$133.00	8797	General
Glen Olsen	43830 CO HWY 125 Perham	Primary Election	\$14.00/hr 6.5 hrs	\$91.00	8798	General
Duane Alstadi Jr	Perham	Nov salary 200.00	\$200.00 less SS \$12.40 MEDI \$2.90	\$184.70	8799	General
Ashley Alstadi	Perham	December Meeting \$75.00	\$75.00 less SS 4.65 Medi 1.09	\$69.26	8800	General
Marie Ashland	Perham	Nov salary 300.00	300.00 less PERA \$15.00 MEDI \$4.35	\$280.65	8801	General
Shawn Sweere	Perham	Nov Salary \$150.00	\$150.00 less SS \$9.30 Medi \$2.18	\$138.52	8802	General
Stanley Marotz	Perham	Nov Salary \$150.01	\$150.00 less SS \$9.30 Medi \$2.18	\$138.52	8803	General
Barb Felt	Perham	Nov Salary \$150.02	\$150.00 less SS \$9.30 Medi \$2.18	\$138.52	8804	General
Greg Guck	Perham	Gopher Feet	VOIDED		8805	General
Greg Guck	Perham	Gopher Feet		\$218.00	8806	General
PERA	ach		[.05 of salaries*2]	\$30.00	ACH	General

Direct Record

Stan wasn't here VOID

total \$57,872.89 = \$57,533.57

Signature / chairman _____
 Signature / Supervisor _____
 Signature / Supervisor _____

#138.52 stan pay

Respectfully submitted, Marie Ashland, Clerk

ROLL CALL: Shawn Sweere, Stan Marotz, Barb Felt

ELECTION CANVASSING OF 2022 GENERAL ELECTION: Board reviewed tabulator tape totals, write in report, and County Election Abstract. Board signed off on 2022 General Election Abstract. Record will be on file at the Town Hall.

BUSINESS DISCUSSION:

Swearing in of Barb Felt as Supervisor

Discussion to hire agency to process payroll of Perham Township Board Members. This discussion was tabled to the January meeting at which times costs will be reviewed. Decision will be made at Annual Meeting

Follow up and discussion as to how to proceed with cleanup of Hatch Property. The letter stating he needed to clean property was received by Mr. Hatch on October 19th. This will be discussed at the Annual Meeting.

CORRESPONDENCE:

__3__ assessment searches were completed and sent to Am. Title Co.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self-response rate by County.

Craig Tschida will review information sent to him on Fort Thunder Road and reach out with questions.

Otter Tail County is gathering building permit information for Perham Township. The last permits will be forwarded to the County after approval of November and December Monthly meeting.

ADJOURNMENT:

Next meeting will be January 3rd at 7:00 pm at the Town Hall.

Meeting minutes submitted as final by Marie Ashland, Clerk.