

**Perham Township Meeting Minutes  
September 6th, 2022**

**CALL MEETING TO ORDER:** The meeting was called to order at 7:00pm

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Shawn Sweere, Stanley Marotz, Barb Felt, Duane Altstadt, Marie Ashland, Curt Osterfeld, Chris Keihl

**GOPHER FEET:** none

**MINUTES:** Approve meeting minutes from the August monthly Board meeting.

**Motion:** Shawn Sweere      **Second:** Stan Marotz      **Carried:** yes

**Road Report:** 2<sup>nd</sup> ditch mowing has been completed. Gravel has been added to 430<sup>St</sup> (Lagoon Rd). 460<sup>th</sup> Ave (River Rd) is done. This was a shared project with Pine Lake Township.

Discussion on a culvert on 460<sup>th</sup> Ave that has collapsed. Discussion on adding class 5 yet this year to 450<sup>th</sup> Ave or to wait until next spring.

A motion was made by Shawn Sweere to repair the culvert on 460<sup>th</sup> Avenue with Pine Lake Township for an estimate cost of \$6,250.00

**Second:** Stan Marotz      **Carried:** yes

A motion was made by Stan Marotz to apply \$97,000 of ARPA funds to the Fort Thunder Rd project.

**Second:** Shawn Sweere      **Carried:** yes

A motion was made by Shawn Sweere to spot gravel low areas and blade 450<sup>th</sup> Avenue for winter prep and look at adding class 5 and bringing in shoulders next spring

**Second:** Barb Felt      **Carried:** yes

**Civil Engineer Report:** Jeff Stabnow was not present at meeting. Discussion of the last invoice for Fort Thunder Rd was tabled for October meeting.

**LICENCES, PERMITS, FEES:**

**Building Permits:** none

**Approach Permits:** Mark Riepe is requesting his Approach deposit of \$500.00 be returned for approach at the NE ¼ section 31 along 410<sup>th</sup> Avenue.

**Motion:** Stan Marotz

**Second:** Barb Felt

**Carried:** yes

**Liquor Permits:** none

**Agriculture Permits:** none

**TREASURER’S REPORT:** *Prepared by Duane Altstadt, Treasurer.*

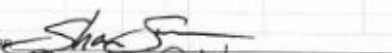
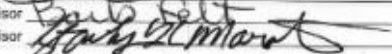

<u>PERHAM TOWNSHIP MONTHLY TREASURERS REPORT</u>		
<b>BALANCE ON HAND LAST MEETING</b>		
8/1/2022		
CHECKING .....	\$427,450.57	
<b>TOTAL CASH ON HAND</b>		<u>\$427,450.57</u>
<b><u>CHECKS WRITTEN</u></b>		
24 Checks, 8716-8740	\$181,957.93	
1 ACH	\$42.50	
Fund Transfer	\$30,977.61	
	<hr/>	
Total disbursements	.....	\$212,978.04
<b><u>DEPOSITS</u></b>		
Matt Ashland	\$100.00	
UCB	\$71.57	
	<hr/>	
Total Checking Deposits	.....	\$171.57
<b><u>CHECKING CASH ON HAND</u></b>		
8/31/2022		
CHECKING .....	\$214,644.10	
less outstanding checks:		
<b>Total Cash on Hand 8/31/2022</b>		\$214,644.10

**Motion:** Barb Felt

**Second:** Stan Marotz

**Carried:** yes

**READ AND PAY BILLS:** See Disbursement Table by Marie Ashland, Clerk.

Disbursement List 09/06/2022						
Payable	Address	Invoice Details	Calculations	Amount	Check #	Fund
Joe Wasche Trust	PO Box 194 Perham	August rent	600.00 rent 35.00 internet	\$635.00	8741	General
Arvig	PO Box 110, Perham	822 email		\$30.00	8742	General
North Central Inc	PO Box 365 Perham	blade work in 12205 August		\$8,121.30	8743	R&B
Joyce Lachowitz	40285 450th Avenue Perham	Primary Election \$14.00/hr	5.5 hrs	\$77.00	8744	General
Teresa Ingebrand	42758 Fort Thunder Rd Perham	Primary Election \$14.00/hr	7.5 hrs	\$105.00	8745	General
Kathy Steinmetz	40211 Aerovilla Rd Perham	Primary Election \$18.00/hr	5 hrs	\$90.00	8746	General
Sharon Loerzel	42453 439th Ave Perham	Primary Election \$18.00/hr	15 hrs	\$270.00	8747	General
Jill Gill	40228 Aerovilla Rd Perham	Primary Election \$14.00/hr	7 hrs	\$98.00	8748	General
Susan Toms	40339 Aerovilla Rd Perham	Primary Election \$14.00/hr	7 hrs	\$98.00	8749	General
Glen Olsen	42630 CO HWY 125 Perham	Primary Election \$14.00/hr	6.5 hrs	\$91.00	8750	General
Mark Riepo	42244 CO HWY 125 Perham	Approach Deposit		\$500.00	8751	General
Duane Altsbald Jr	Perham	August salary 200.00 September meeting \$75.00	\$275.00 less SS \$17.05 MEDI \$3.99	\$263.96	8752	General
Mario Ashland	Perham	August Salary \$300.00 September meeting \$75.00	\$375.00 less PERA \$18.75 Medi \$5.44	\$350.81	8753	General
Shawn Sweere	Perham	August Salary \$150.00 EMS budget meeting \$75.00	\$225.00 less SS \$13.95 Medi \$3.26	\$207.79	8754	General
Stanley Marotz	Perham	August Salary \$150.01	\$ 160.00 less SS \$9.30 Medi \$2.18	\$138.52	8755	General
Barb Feldt	Perham	August Salary \$150.00 EMS budget meeting \$75.00	\$225.00 less SS \$13.95 Medi \$3.26	\$207.79	8756	General
PERA	ach	(.05 of salaryx2)		\$37.50	ACH	General
<b>total</b>				<b>\$11,311.67</b>		
		Signature / chairman				
		Signature / Supervisor				
		Signature / Supervisor				
		Respectfully submitted, Marie Ashland, Clerk				

**ROLL CALL:** Stan Marotz, Shawn Sweere, Barb Felt

**BUSINESS DISCUSSION:**

Update on the thistle complaint at 1121 West Main Street. Thistles have been mowed.

There was discussion on road maintenance and the proper way to request blading and whether or not the roads in Perham Township were on a blading schedule.

**CORRESPONDENCE:**

  3   assessment searches were completed and sent to Am. Title Co.

Otter Tail County sent out draft ballot for proofing.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self response rate by County.

**ADJOURNMENT:**

Next meeting will be September 21<sup>th</sup> at 5:00 pm at the Town Hall to review and update the Perham Township Ordinance. Discussion and vote on EMS taxing district.

The next Monthly Board meeting will be October 4<sup>th</sup> at 7:00pm.

Submitted as final by Marie Ashland, Clerk.