

**Perham Township meeting minutes
September 7th, 2021**

CALL MEETING TO ORDER: Shawn Sweere called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

PRESENT: Shawn Sweere, Stanley Marotz, Kevin Keil, Duane Altstadt, Marie Ashland, Allen Sazama, Jade Berube, Jeff Stabnow, Dan Loerzel

GOPHER FEET: Dan Loerzel presented the Board with 113 pair of gopher feet. He was reimbursed \$3.00/pair.

MINUTES: Approve meeting minutes from August Monthly Board meeting.

Motion: Kevin Keil

Second: Shawn Sweere

Carried: yes

Road Report: Status on Fort Thunder Rd blading. This has been completed.

Update on blading on Marion Lake Rd and Harvest Rd. Shoulders have been pulled in and cleaned up.

445th street, brush cleaned up. This has been taken care of.

Fort Thunder road by Oasis gravel on shoulders need to be filled, especially on turn to get on Fort Thunder. North Central will take care of this.

Fort Thunder: 2 4-way signs need replaced, and 2-4ways are missing. These are not required any longer and will not be replaced.

Z transportation needs blading before school starts. This has been taken care of.

Old County 8 that connects to County 8 on west side is missing stop sign and post all together. Part of the post is in the ground. This will be replaced.

Fort Thunder addition needs speed limit sign on the other entrance. It also needs to be bladed to get washboard out, but also to fill in some of the washouts and unevenness on the corners. Discussion as to whether there are enough residents on the road and what the speed limit could be. Per discussion with Civil Engineer, this is not required and the current speed limit is too slow and not enforceable.

Easy Lane: reviewed the estimate from North Central to add 3" of gravel to road. Motion was made to accept the estimate from North Central to add 3" of gravel to Easy Lane.

Motion: Stanley Marotz

Second: Shawn Sweere

Carried: yes

Seeding and shoulder work on Aerovilla Road will be completed next spring as it is getting late in the

season.

Civil Engineer Report: Jeff Stabnow presented a draft of possible re alignment and sureying of a few lots on Aerovilla Rd. that were impacted by the addition of a bus turn around. After discussion and review of aerial photos of driveways/properties being impacted it was decided to leave as is. Jeff Stabnow reviewed breakdown of cost estimates of Aerovilla Road to Supervisors. Work still needing to be completed consists of seeding and sealing – this will be done in the spring of 2022 due to how late in the season it is. Replacement of one mailbox will be completed yet this year. The Township has not yet paid for sealing, seeding, and the replacement mailbox.

LICENCES, PERMITS, FEES:

Building Permits: none

Approach Permits: Nick Murdock request for approach deposit of \$500.00 to be returned. 45651 453rd St. Perham. Approach was inspected and deposit will be returned.

Josh Zach inquired if he would need an approach at his home – 42689 Turtle Bay Circle, Perham. Shawn Sweere inspected his road, and no approach permit is needed.

Liquor Permits: none

Agriculture Permits: none

TREASURER’S REPORT: *Read by Duane Altstadt.*

<u>PERHAM TOWNSHIP MONTHLY TREASURERS REPORT</u>			
BALANCE ON HAND LAST MEETING			
8/1/2021			
CHECKING	\$371,286.16		
TOTAL CASH ON HAND		\$371,286.16	
CHECKS WRITTEN			
12 checks 8557 – 8568	\$97,402.07		
1 ACH	\$45.00		
Adjustment from incorrect ck 8525			
Total disbursements		\$97,447.07	
DEPOSITS			
UCB Checking Acct Interest	\$47.46		
UCB Loan Funds	\$88,728.40		
Otter Tail County	\$0.30		
MN State (ARPA Funds)	\$47,088.58		
Alan Ousley	\$150.00		
David Pattison	\$600.00		
Mac Stoll Construction	\$600.00		
Total Checking Deposits		\$137,214.74	
CHECKING CASH ON HAND			
8/1/2021			
CHECKING	\$411,088.24		
less outstanding checks:			
ck 8544	\$34.41		
TOTAL CASH ON HAND 8/31/21		\$411,053.83	\$ 411,053.83

Motion: Kevin Keil

Second: Stanley Marotz

Carried: yes

ROLL CALL: Stanley Marotz, Shawn Sweere, Kevin Keil

OLD BUSINESS:

Discussion on Road Agreements with Enda Township, Pine Lake Township, Gorman Township, Rush Lake Township, City of Perham. The Clerk will send copies of most current road agreements to each Township and City and request to be added to the agenda to review with Board Members.

Update on 450th Avenue shared project with City of Perham. Kevin Keil attended the City Council meeting and there are no changes to report.

Discussion on Annexation guidelines/restrictions with Cities. Supervisors were given information from MAT on annexation guidelines. There was some discussion and review of guidelines.

NEW BUSINESS:

Perham Township has been awarded \$47, 088 of ARPA funds (American Rescue Plan Act). Board Members will plan to attend informational meeting presented by MAT to learn more about the parameters of using funds from the ARPA grant.

Set Levy for 2022. After discussion and review of current (2021) levy, it was decided to allocate the same percentages for 2022 in each fund as in 2021. Motion was made to use the same percentage in 2022 as 2021 for the levy.

Motion: Kevin Keil

Second: Shawn Sweere **Carried:** yes

Curt Bond has reached out to the Board regarding damage to his equipment from driving on unmaintained roads. Supervisors discussed possible variables of this situation. Curt was not present at the meeting to answer questions. Supervisors decided to dismiss claim as there were many unanswered questions.

CORRESPONDENCE:

Notice sent by Perham Fire & Rescue for annual yearly budget review meeting. Date is September 8th at 5:00pm at the Perham Fire Hall.

Notice from MAT of upcoming meetings/trainings in September on ARPA funding.

Clerk sent 2020 and 2021 ytd buiding permits to Ottertail County for assessing.

 4 assessment searches were completed and sent to Am. Title Co.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self response rate by County.

ADJOURNMENT:

Next meeting will be October 5th at 7:00 pm at the Town Hall.

Submitted by Marie Ashland, Clerk-Perham Township. Submitted as Final