

**Perham Township Meeting  
October 4<sup>th</sup>, 2022**

**CALL MEETING TO ORDER:** Meeting was called to order by Shawn Sweere at 7:06

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Shawn Sweere, Stanley Marotz, Barb Felt, Ashley Altstadt, Marie Ashland, Curt Osterfeld, Jeff Stabnow, Kevin Beach, Josh Pfeffer, Conner Loerzel, Joe Loerzel, Jade Berube

**GOPHER FEET:** Conner Loerzel presented 184 gopher feet to the Board. At \$3.00 per pair, he was issued a check for \$552.00

**MINUTES:** Approve Meeting Minutes from the September Monthly Board Meeting.

**Motion:** Barb Felt                      **Second:** Shawn Sweere                      **Carried:** yes

Approve Minutes from the Special Meeting on Sept 21<sup>st</sup> to review Ordinances.

**Motion:** Shawn Sweere                      **Second:** Stan Marotz                      **Carried:** yes

**Road Report:** North Central has been blading as much as possible. Roads are dry which limits blading. 450<sup>th</sup> Avenue is in tough shape with the added traffic due to HWY 8 closure. Shawn reached out to the County to see if a traffic strip could be put on the road to track increased usage. Jade Babe. let the Board know that the HWY 8 project is behind schedule.

**Civil Engineer Report:** There was discussion on the invoice presented at the September Monthly Meeting with Jeff Stabnow. He will ask for the original invoice from party that Driveway Services rented signs from to ensure the Township is paying accurately.

Motion was made by Barb Felt to hold payment on Driveway Services invoices until 3<sup>rd</sup> party sign rental invoice is obtained.

**Second:** Shawn Sweere                      **Carried:** yes

**LICENCES, PERMITS, FEES:**

**Building Permits:** Joshua and Carri Lapos have requested a building permit at 45913 441<sup>st</sup> ST. Estimated value \$30,000.00. Application fee of \$50.00 collected.

**Motion:** Stan Marotz                      **Second:** Barb Felt                      **Carried:** yes

Jeffrey Lee Benke has requested a building permit at XXXXXX Easy St/E\$asy Lane. Estimated value \$250,000.00. Application fee of \$250.00 not received. Supervisors denied permit without

fee payment.

Rick Beach have requested a building permit at parcel 51000070079013 with the clarification that parcel may change slightly with subdividing the property. Estimated value \$90,700. Application fee of \$90.00 collected.

**Motion:** Stan Marotz

**Second:** Shawn Sweere

**Carried:** yes

**Approach Permits:** none

**Liquor Permits:** none

**Agriculture Permits:** none

**TREASURER'S REPORT:** *Prepared by Duane Altstadt, Treasurer, read by Ashley Altstadt*

**PERHAM TOWNSHIP MONTHLY TREASURERS REPORT**

**BALANCE ON HAND LAST MEETING**

9/1/2022

CHECKING ..... \$214,644.10

**TOTAL CASH ON HAND**

\$214,644.10

**CHECKS WRITTEN**

16 Checks, 8741-8756 \$11,274.17

1 ACH \$37.50

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Total disbursements ..... \$11,311.67

**DEPOSITS**

Otter Tail County Land Settlement \$0.30

UCB \$29.72

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Total Checking Deposits ..... \$30.02

**CHECKING CASH ON HAND**

9/30/2022

CHECKING ..... \$214,644.10

less outstanding checks:

**Total Cash on Hand 9/30/2022** \$203,362.45

Motion: Barb Felt

Second: Shawn Sweere

Carried: yes

READ AND PAY BILLS: See Disbursement Table by Marie Ashland, Clerk.

| Disbursement List 10/04/2022 |                       |   |   |             |              |
|------------------------------|-----------------------|---|---|-------------|--------------|
| Payable                      | Address               | Invoice Details   | Calculations                                    | Amount      | Fund         |
| Joe Wasche Trust             | PO Box 194<br>Perham  | October rent  | 600.00 rent<br>35.00 internet                   | \$635.00    | 8757 General |
| Arvig                        | PO Box 110,<br>Perham | 92222 email   |   | \$30.00     | 8758 General |
| North Central inc            | PO Box 365<br>Perham  | 12262 mowing<br>12431 blade work<br>Sept  |   | \$12,791.85 | 8766 R&B     |
| Perham Printing              | Po Box 5<br>Perham MN | 51631 cash rec<br>book  |   | \$187.80    | 8767 General |
| Duane Altstadt Jr            | Perham                | Sept salary<br>200.00 Spec<br>meeting to<br>discuss<br>Ordinance<br>\$75.00                                     | \$275.00 less<br>SS \$17.05<br>MEDI \$3.99      | \$253.96    | 8759 General |
| Ashley Altstadt              | Perham                | October<br>meeting<br>\$75.00   | \$75.00 less<br>SS 4.65 Medi<br>1.09            | \$69.26     | 8760 General |
| Marie Ashland                | Perham                | Sept Salary<br>\$300.00<br>October<br>meeting<br>\$75.00, Spec<br>meeting to<br>discuss<br>Ordinance<br>\$75.00 | \$425.00 less<br>PERA<br>\$21.25 Medi<br>\$6.16 | \$397.59    | 8761 General |
| Shawn Sweere                 | Perham                | Sept Salary<br>\$150.00<br>Spec<br>meeting to<br>discuss<br>Ordinance<br>\$75.00                                | \$225.00 less<br>SS13.95<br>Medi 3.236          | \$207.79    | 8762 General |
| Stanley Marotz               | Perham                | Sept Salary<br>\$150.00<br>Spec<br>meeting to<br>discuss<br>Ordinance<br>\$75.00                                | \$225.00 less<br>SS13.95<br>Medi 3.237          | \$207.79    | 8763 General |
| Barb Feldt                   | Perham                | Sept Salary<br>\$150.00<br>Spec<br>meeting to<br>discuss<br>Ordinance<br>\$75.00                                | \$225.00 less<br>SS13.95<br>Medi 3.238          | \$207.79    | 8764 General |
| Conner Loerzel               | Perham                | Gopher Feet   |   | \$552.00    | 8768         |
| US Treasury                  |                       | 3rd Qtr<br>Taxes  |   | \$414.62    | 8765 General |

|       |     |                   |             |         |
|-------|-----|-------------------|-------------|---------|
| PERA  | ACH | (.05 of salaryx2) | \$42.50 ACH | General |
| total |     |                   | \$15,997.95 |         |

Handwritten signatures of Stan Marotz, Shawn Sweere, and Barb Felt.

**ROLL CALL:** Stan Marotz, Shawn Sweere, Barb Felt

**BUSINESS DISCUSSION:**

Final review of and signature of Gateway 34 development plat. Supervisors reviewed the plans presented by Josh Pfifer. Josh let the Board know that the road will be built in the next few weeks. Josh will present final plans at the November Monthly Board meeting for final decision.

Possible storage shed building proposal 400<sup>th</sup> Avenue and Hwy 34. Presented by Josh Pfeiffer. Supervisors reviewed the plans for storage units that will be parallel to the Gateway 34 Development. Josh will apply for a Conditional Use Permit.

Review of updated Building Permit Application and motion to accept changes.

**Motion:** Barb Felt                      **Second:** Shawn Sweere                      **Carried:** yes

Review and signature of Ordinances passed at the September 21<sup>st</sup> Special Meeting in which the Perham Township Ordinance was reviewed:

- ORDINANCE TO AMEND FEES TO BUILDING PERMIT PENALTIES AND ADD GOLF CART PERMIT FEE IN PERHAM TOWNSHIP, Dated OCTOBER 4TH, 2022
- ORDINANCE TO CHANGE CULVERT SPECIFICATIONS TO APPROACHES IN PERHAM TOWNSHIP, Dated OCTOBER 4TH, 2022
- ORDINANCE REGULATING THE USE OF GOLF CARTS ON TOWNSHIP ROADS IN PERHAM TOWNSHIP Dated OCTOBER 4TH, 2020
- PERHAM TOWNSHIP ORDINANCE AMENDMENT No. 1, Dated October 4th, 2022

Supervisors signed above listed Ordinances to be amended into the Township Ordinance.

Review and discussion of Fire Department budget for 2023.

**CORRESPONDENCE:**

  1   assessment searches were completed and sent to Am. Title Co.

U.S. Census Bureau, West-Central MN Partnership Specialist - update on state census self-response rate by County.

Association of Townships has sent out schedule of upcoming meetings/trainings for Township Board Members.

EOT Association of Townships has sent invitation and agenda for the 2022 EOT Association of Townships Annual Meeting.

**ADJOURNMENT:** Shawn Sweere adjourned the meeting at 7:57pm

Next meeting will be November 1<sup>st</sup> at 7:00 pm at the Town Hall.

Submitted as final by Marie Ashland, Clerk.