

**Perham Township Meeting Minutes**  
**September 21<sup>st</sup>, 2022**  
**Special Meeting to discuss Ordinance**

**CALL MEETING TO ORDER:** The meeting was called to order at 7:00pm

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Shawn Sweere, Stanley Marotz, Barb Felt, Duane Altstadt, Marie Ashland

**ORDINANCE SECTIONS DISCUSSED:**

**Golf Cart Permit.** In accordance with MN Statute 169.045, Perham Township needs to either not allow golf carts on Perham Township roads or have them permitted. After discussion, a Motion was made by Barb Felt to allow golf carts on Perham Township Roads

**Second:** Stan Marotz      **Carried:** yes

A Motion was made by Shawn Sweere to have the Golf Cart Permit be for 3 years with an application fee of \$15.00. Application will be on the Perham Township Website.

**Second:** Barb Felt      **Carried:** yes

A Motion was made by Shawn Sweere to approve the Golf Cart Application presented by the Clerk with the addition of permit fee, years valid, and fine.

**Second:** Stan Marotz      **Carried:** yes

**Building Permits as pertaining to homes being moved into Perham Township.** After discussion on current building permit, fees, what can be regulated, and type of houses being moved into Perham Township. Perham Township Board Members discussed updating the current Building Permit Application to improve collection of more information on houses being moved into Perham Township. Shawn Sweere made a motion to include the following items on the current Building Permit Application; pictures of building and renovation plans, year building was built, location building being moved from, type of basement building will have, timeline/completion date not to exceed current Building Permit timeline of 18 months, current value of building.

**Second:** Stan Marotz      **Carried:** yes

**After the fact permit application:** After discussion of current After the Fact Permit fees for Building Permits and examining neighboring Towns and Cities, Shawn Sweere made a Motion to have After the Fact Building Permit fees be defined as a Minimum of \$900.00 with a maximum

of double the value if maximum exceeds \$900.00. Building project will be shut down until permit can be approved by Town Supervisors at next monthly meeting.

**Second:** Stan Marotz                      **Carried:** yes

**Culvert Requirements:** After discussion of current Culvert Specifications and Processes to obtain a culvert to meet specifications, Barb Felt made a motion to require a minimum of 15” diameter on approach culverts, steel aprons and steel culvert. Culverts will no longer be provided by Perham Township, person installing the culvert will purchase.

**Second:** Stan Marotz                      **Carried:** yes

**Mailboxes:** Swing Away mailbox posts are currently required in new building developments. Verbiage will be added to include they are required on new approaches if a mailbox is being installed.

**MEETING ADJOURNED AT 6:39**