

PERHAM TOWNSHIP SPECIAL MEETING MINUTES
MAY 23RD, 2019
5:30 PM
PACC

CALL MEETING TO ORDER: 5:38 PM

PRESENT: Kelly Karsnia, Shawn Sweere, Judy Haverland & Jane Hofland

NEW BUSINESS:

- Open bidding for Road Maintenance and Snow Removal as posted.
- Posting:

May 9th – May 23rd, 2019

Perham Township is accepting bids for the following areas of Annual Road Maintenance and Snow Removal. Bids to be presented at special meeting held 5:30 p.m. May 23rd, 2019 at the PACC meeting room.

- *Gravel Road Grading*
- *Asphalt crack filling and repair*
- *Sealcoating*
- *Ditch mowing to include tree removal, brush and garbage*
- *Snow plowing*
- *Hauling gravel*
- *Sign repair and maintenance*

Qualifications: Please provide the following in accompaniment of bids.

Corporate paperwork – providing evidence of authorized representatives of corp.

Proof of Liability Insurance

Years of experience in Road Maintenance and Snow Removal

Certifications & Licenses

List of equipment

Pricing for services

Respectfully Submitted,

Jane Hofland

Perham Township Clerk

- Past pricing was reviewed for reference.
- Current bidders were reviewed

- Custom Earth Inc.
- Perham Sand & Gravel
- North Central Inc.
- Newling Asphalt LLC
- Asphalt Preservation Company, Inc.
- Qualification of bidders was determined based upon required specifications dictated in the posting.
- Discussion ensued around format of asphalt bidding due to new companies not being entirely familiar with prior board decisions as to specific roads. Newland Asphalt is currently performing similar services for Burlington & Hobart townships.
- Based upon fulfillment of qualifications of bidders the following motions were made.
 - Motion to approve bid from Newling Asphalt made by Karsnia. Second: Sweere. Carried. Bid included maintaining signs, installing swinging mailboxes, crack filling & asphalt patching.
 - Motion to approve bid from North Central Inc made by Sweere. Second: Karsnia. Carried. Bid included blading, Class 5 material, spreading of material, Chloride dust control.
 - Motion to postpone snow removal bid until regular meeting held August 6th, 2019 7:00 pm at the PACC made by Sweere. Second Karsnia. Carried.
- Road Review meeting to be held next Tuesday, May 28th at 5:00 pm at the Oasis. Winning bidders were invited to attend the Road Review.
- Additional questions were posed to Averre of Asphalt Preservation Company, Inc. Follow up to be conducted by Shawn Sweere.

ROLL CALL: Karsnia – yes, Sweere – yes.

NEXT REGULAR MEETING: MONDAY, JUNE 3RD, 2019 at 7:00 PM. PACC MEETING ROOM.

ROAD REVIEW: MAY 28TH, 2019 AT 5:00 PM AT CENEX-OASIS.

ADJOURNMENT: 6:08PM.

Respectfully Submitted,

Jane Hofland
Perham Township Clerk