

Perham Township Monthly Meeting Minutes  
May 7<sup>th</sup>, 2019

CALL MEETING TO ORDER AT: 7:00 PM

PRESENT: Shawn Sweere, Kevin Keil, Kelly Karsnia, Judy Haverland, Jane Hofland

GOPHER FEET: 119 pair. Keith Friedsam \$382.50

LICENSES, PERMITS, AND FEES:

- Great River Energy Schuster Lake Substation –Approach application not gathered yet. Kevin to follow-up
- Todd Strohchein for building permit. 427<sup>th</sup> Street. Parcel ID 51000200154021. Single family residence to be built approximate value \$185,000. Permit #2019-7. \$187.00. Permit held by Clerk until payment received.
  - Motion: Keil                      Second:Karsnia                      Carried
- Andy Januszewski for building permit. 45524 440<sup>th</sup> Street. To build post frame building 30' x 40' with approximate value of \$\_\_\_\_\_. Check received in mail for \$50.00. Permit #2019-6. Permit held by clerk as Andy was absent from meeting.
  - Motion: Karsnia                      Second: Keil                      Carried
- Hammers Construction on behalf of RDO Offutt Company for building permit. To build two Quonset buildings for potato storage with approximate value \$\_\_\_\_\_. Fee \$25 x 2=\$50. Permit #2019-5. Permit held by clerk as Hammers Construction was absent.
  - MOTION: KARSNIA                      SECOND: KEIL                      CARRIED- Passed pending payment for the fee.
- Liquor License – Silver Moon \$250.00; check #2091
  - Motion: Keil                      Second: Karsnia                      CARRIED
- Liquor License – Cactus \$250;
  - Motion: Keil                      Second: Karsnia                      CARRIED
- Liquor License – Perham Oasis [3.2] \$20.00 to OT County
  - Motion: Keil                      Second:Karsnia                      CARRIED

MINUTES OF April 2019 meeting read by Clerk: Jane Hofland. Motion to approve with one correction to roll call to include “yes” for each supervisor listed.

MOTION: Karsnia                      SECOND: Keil                      CARRIED

**PERHAM TOWNSHIP MONTHLY TREASURERS REPORT**

**BALANCE ON HAND LAST MEETING**

April 1, 2019

CHECKING ..... \$219,687.66

**TOTAL CASH ON HAND**

\$219,687.66

**CHECKS WRITTEN**

15 checks 8139 – 8153 \$42,887.02

1 ACH \$12.50

Total Checks \$42,899.52

**DEPOSITS**

Great River Energy – CUP, Approach Fee & deposit \$1,284.00

Perham Sportsman – Building permit \$50.00

Patricia Schultz – Building permit \$50.00

Jeff & Pam Haverland – Building Permit \$100.00

Jeff & Pam Haverland – 2 approach Fee & Deposits \$1,200.00

Ottertail County – Delinq.Mar'19 Settlement \$1,816.14

UCB – interest \$8.16

Total Checking Deposits ..... \$4,508.30

**TOTAL CASH ON HAND**

May 1, 2019

CHECKING ..... \$182,296.44

Less: Outstanding ck #8151 -\$1,000.00

**TOTAL CASH ON HAND**

\$181,296.44

## OLD BUSINESS:

Website progress. Jane reported it was 90% complete with two additional corrections it should be active within the week.

Chris Kihl: Yellow Pine Drive. Consensus of surrounding neighbors regarding paving. Kihl delivered report as to consensus. Keil noted we need signatures not just check marks. A new petition to be created by Kihl to reflect signatures. Questions revolved around costs, signage, speed limits, methods of determining cost sharing: main through fares have in the past been a 50/50 split; lesser roads 30% township share, building to township specs. Jeff Stabnow will provide a gross estimate for petitioners to consider. Kihl also noted the road currently requires grading. Light pole issue: Keil noted they have not yet heard back from MAT. No motion. See attachment.

2020 Census. Completed by Keil to be mailed shortly.

"450<sup>th</sup> Grant. The city is applying for a Grant to cover some costs with paving & infrastructure which would include paving 11th Ave NE (450th Ave) from Main Street to 440th Street. Looks like it is about 1.15 miles Jeff Stabnow will put together an estimate to build a 10- ton road with the township doing it themselves. Originally the City was hoping to get 40% from a Federal Grant, 40% from a State Grant and the rest would be for the City & the township to cover. The city does not qualify for the Federal Grant so they are applying for the State grant that will only cover up to 50% of certain costs. Based on that, it appears from the estimate that the city has received, the township's portion would be about \$160k."

Jeff shared details based upon his recommendations. Easy access project. Lowered price to \$50 per ton. Printout provided to committee. See attachment. Keil shared cost sharing potential with City. Shared road with City of Perham would split this with township and city with township owing 60%. Jeff put proposal together. Potentially represents a savings of \$50,000. 1.15 miles. City will still apply for grant. Not sure how it will go. More information required to make final decision.

Jeff reflected the Coney road similarities. Keil described the long-term plans for various roads to be paved. Will cover 50% of costs except pre-engineering costs. Township costs estimated at \$160,000. High traffic road. Levy already set for 2020. Would need to be added to 2021 levy. Tabled until next levy time period.

## NEW BUSINESS:

Bob and Matt Martoz:

Sweere was contacted by citizen about applying chloride on the road again. Citizen was wondering if township would consider covering costs. Last year they took out a fence to aid with maintenance. Costs sharing needs to be determined. City may finance the project on behalf of the township. A project for 2020.

Jamie Sazama

1. Condolences to Loretta
2. Interim Solution as to Road Maintenance – discussion included several parties within the community have stepped forward to offer short term solutions.
3. Permanent Solution to Road Maintenance
  - a. Brenton Newling – Newling Asphalt services from Frazee serving Hobart and Burlington Townships. Does Hobart and Burlington Townships. Website by his company. Crack filling, patching, striping, brushing, guard rail. Introduction. No certification required. Five year experience and past experience with Knife River.
4. Final Billing – State of MN Corporation filing for Custom Earth Inc. Chief Executive officer: Jamie Sazama. Original filing 2003; no amendments listed thereafter. No registered agent listed. Resolution of estate of Jamie Sazama; probate.

Loretta, would continue mowing, blading, crack filling. Not all services of the past. Expressed appreciation of Jamie's past work. Cannot add additional work load. Legalities Jamie passed away without a will and it was a sole proprietorship per Loretta.

Keil indicated no changes at this point. Sealant is in possession of Loretta Sazama. Which roads require sealant are unknown. Email still active.

Motion: to issue check payable to Custom Earth for \$\$8,999.75 dependent upon the opinion of MAT on the status of questions at hand.

MOTION: Keil      SECOND: Karsnia      CARRIED

Motion: to halt services with Custom Earth until further consultation with MAT.

MOTION: Karsnia      SECOND: Keil      CARRIED

Approval of MN Association of Townships dues. Approved. Paid.

Requests for donations:

PACC : Other townships have contributed from \$200 to \$1000. Motion to donate \$1000.

MOTION: KEIL      SECOND: KARSNIA      CARRIED

Bridge Food Shelf: Motion to donate \$200.

MOTION: KEIL      SECOND: KARSNIA      CARRIED

ROAD REPORT: Discussion surrounded current conditions of roads and future plans for long term maintenance.

CORRESPONDENCE:

PACC Donation letter

Andy Januszewski- \$50 check for pole building permit.

Ottertail County Auditor ACH Remittance \$1816.14

Forum Communications – Bill for recent meeting posting. \$41.70

MN Association of Townships – bill for Spring Short Course – Haverland, Karsnia, Hofland attending. \$150.00

MAT – Insurance Coverage; invoice for \$1,325.00

US Department of Commerce – US Census  
Perham Public Library – thank you letter for recent contribution  
Ottertail County Assessor’s office – report for Local Board of Equalization  
North Country Food Bank – thank you letter for recent contribution.  
Wadena Pioneer Journal – Affidavit of Publication  
SM Inc. Invoice for Hot Pour Joint Sealant \$19,440.00  
MR Sign invoice for \$278.41  
Custom Earth Invoice for \$8,999.75

READ AND PAY BILLS: Haverland read bills. 16 checks, 1 ACH. Total disbursements = \$32,369.60

o Motion: Keil Second: Sweere CARRIED

Roll Call: Keil – yes Karsnia yes Sweere- yes

SPECIAL MEETING: May 23<sup>rd</sup>, 5:30 PM – PACC

NEXT REGULAR MEETING: MONDAY, JUNE 3<sup>RD</sup>, 2019, 7:00 PM – PACC MEETING ROOM

Road Review: April 28<sup>th</sup>, 2019, 5 pm, LAC Oasis - Cenex

ADJOURNMENT: 9:00 P.M.

Respectfully submitted, Jane Hofland, Township Clerk.