

Perham Township Meeting Minutes
June 3rd, 2019

CALL MEETING TO ORDER AT: 7:00 at PACC

PRESENT: Teresa Ingebrand- deputy treasurer, Karsnia-supervisor Sweere-supervisor , Hofland-clerk

GOPHER FEET: None

MINUTES of May 7th, 2019 regular meeting & May 23rd, 2019 Special meeting read by Jane Hofland.

- Discussion to post minutes at Oasis and online after meeting to meet requirement for public to review prior to next meeting thus allowing for minutes to be approved without physically reading them out at next regular meeting. Supervisors will read them prior to meeting. Minutes listed above accepted without correction.
- Motion: Karsnia Second: Sweere Carried

LICENSES, PERMITS AND FEES:

BUILDING PERMITS

- Charles Nord – 453rd Street ; parcel ID 51000010001004. \$300,000 Single Family Residence. Fee: \$300 collected. Permit #2019-9
 - Motion: Sweere Second: Karsnia Carried
- Benjamin Bethke – Parcel ID # 51000154025; approx. value \$200,000: Fee: \$200.00 collected; single family home with attached garage. Permit # 2019-8
 - Motion: Karsnia Second: Sweere Carried
- Northern Diversified – Parcel ID 51000120107036. House being moved onto property. \$40,000. Fee: \$50.00 collected. Permit #2019-10
 - Motion: Karsnia Second: Sweere Carried

PRIOR BUILDING PERMITS

- Hammers Construction on behalf of RDO. Permit 2019-5. Fee not collected. Permit held by clerk.
- Andy Januszewski. Permit #2019-6. Fee collected. Permit held by clerk as resident was absent.
- Todd Strohchein. Permit #2019-7. Fee not collected. Permit held by clerk.

APPROACH PERMITS

- Charles Nord – 453rd Street; parcel ID 51000010001004. Approach fee: \$100; \$500 deposit. Collected.
 - Motion: Karsnia Second: Sweere Carried
- Benjamin Bethke - Parcel ID # 51000154025. 429th Street. Fee: \$100; \$500 deposit. Collected.
 - Motion: Sweere Second: Karsnia Carried

LIQUOR - none

AGRICULTURE-none

TREASURERS REPORT: Read by Deputy Treasurer, Teresa Ingebrand. Motion to approve with corrections. Add date and interest.

PERHAM TOWNSHIP MONTHLY TREASURERS REPORT

BALANCE ON HAND LAST MEETING

5/1/19

| | |
|------------------|--------------|
| CHECKING | \$182,296.44 |
| Cleared ck #8151 | -\$1,000.00 |

TOTAL CASH ON HAND

\$181,296.44

CHECKS WRITTEN

| | | |
|--|-------------|--------------|
| 16 checks | 8154 – 8169 | \$32,344.60 |
| 1 ACH | | \$25.00 |
| VOID CK #8168 / returned product to SM,Inc | | -\$19,245.60 |
| VOID CK #8159 / reissue as 8178 & 8177 | | -\$1,475.00 |

Total Checks

\$11,649.00

DEPOSITS

| | |
|--------------------------------|----------|
| Andy Januszewski – bldg permit | \$50.00 |
| Silvermoon – liquor license | \$250.00 |
| Cactus – liquor license | \$250.00 |

UCB – interest

\$7.42

Total Checking Deposits

\$557.42

TOTAL CASH ON HAND

6/1/19

| | |
|----------------|---------------------|
| CHECKING | \$170,204.86 |
| Less: | |

TOTAL CASH ON HAND

\$170,204.86

- Motion: Karsnia Second: Sweere Carried

OLD BUSINESS:

- Chris Kiehl – Yellow Pine Drive. Consensus of supervisors following road review. Sweere noted road review. Township specs require a top surface of 24'. Kiehl noted the road does not currently meet township specs. Citizens want it paved in current form, not meeting township specs covering all costs themselves. Township will solicit for bids. No larger projects currently slated by township. Might try to piggyback on City projects. Karsnia will work towards getting an estimate in order. Engineer to do soil testing. All residents would have to convert to swing away mailboxes. Sweere will check with MAT as to billing. No mention of light pole and monthly billing in the minutes being accepted by township. Board concerned about setting a precedence. Sweere passed on this request – no.
- 2020 Census – Sweere taking over this duty.
- 450th Grant – progress/update. Karsnia will followup.

NEW BUSINESS:

- Appointment of new Supervisor: INTERIM SUPERVISOR & VICE CHAIR
 - Motion to accept Calvin Rudolph as interim supervisor
 - Karsnia Sweere Hofland Carried
- PACC room rates – PACC meeting room rate went up to \$15/hr for non-profits. The Multi-purpose rate is \$20/Hr. Going forward PACC is producing an invoice. Payments will be based upon invoice.
- Averde Marquis– Asphalt Preservation Bid. Proposed \$63,511.72 covering
 - Mandt Addition: Seal coat \$24,965.63
 - Denied
 - 441st Street: seal coat \$11,174.07
 - Motion: Sweere Second: Karsnia Carried
 - 450th Ave: Seal Coat \$10,441.91
 - Motion: Sweere Second: Karsnia Carried
 - 453rd Street: seal coat \$16,930.11
 - Motion: Sweere Second: Karsnia Carried

Crack seal budget; typically 50 – 60 hours per townships.

ROAD REVIEW REPORT *dated May 23rd, 2019.* Reviewed and read by Sweere.

All roads found to be in good to fair condition except the following: see attached spreadsheet.

- Motion: Sweere Second: Karsnia Carried.

MONTHLY ROAD REPORT: PRESENTED BY CURT @ NORTH CENTRAL INC. Gravel report. Curt made recommendations. 430th to pumping station. Till sides and build up road to higher than shoulders. \$2500. Second preference, Nate Tobkin road-405th Street. \$ unknown. Fort Thunder road fully gravel to meet Edna township. \$12,000 per mile. 2" lift is 14 ton. 450th street from golf course road – do not put any further \$ until you are ready for a full re-do.

Motion to rebuild 430th and blade 405th until we see how 430th turns out. Fort Thunder full gravel; 410th gravel first ½ mile; Harvest spot gravel.

Motion: Sweere Second: Karsnia Carried.

Curt will verify Bethke needs culvert. Curt will order culvert.

Motion to table how we handle culverts as to cost sharing on Appendix C on Land use ordinance.

Landowner assumes costs in future potentially.

• Motion: Sweere Second: Karsnia Carried.

Motion to accept quote from Performance paving to not exceed \$15,000 total for reconstruction of 460th Street approach at railroad crossing. North Central will perform removal and prep. Wait to begin. Confirm by email. Curt will wait until Karsnia hears back from Gorman Township.

• Motion: Sweere Second: Karsnia Carried

READ AND PAY BILLS: Disbursement spreadsheet. See attached.

• Motion: Sweere Second: Karsnia Carried

CORRESPONDENCE:

- OT COUNTY – Notice of Public Information Meetings
 - 2040 Transportation Plan update
- OT COUNTY – Perham to Pelican Rapids Regional Trail Update
 - June 13th 2019 6:30 pm 201 Birch Street, Dent, MN
- State of MN – State Demographer population estimates
- Scott Buell – Tower development questions via email. Represents Buell Consulting.
- Loretta Sazama – no May invoice via email.
- US Census
- MAT – membership cars
- Affidavit of Publications
- OT County Auditor – ACH remittance; \$144,578.95

ROLL CALL: Sweere – yes Karsnia – yes

NEXT REGULAR MEETING: July 2nd, 2019: 7:00 PM PACC

ADJOURNMENT: 8:50pm

Respectfully Submitted
Jane Hofland
Perham Township Clerk

