

Perham Township

Application for Access Approach Permit

Property Owner/Applicant	Site Address
Mailing Address	Phone Numbers
Is a building to be constructed? Yes/No	Building will be <input type="checkbox"/> Temporary <input type="checkbox"/> Permanent
Purpose of approach: <input type="checkbox"/> single residence <input type="checkbox"/> commercial, specify <input type="checkbox"/> other, specify <input type="checkbox"/> farm, agriculture	Proposed location of approach (specify road, landmark or intersection)
Legal description of property	Date approach is needed
Location of present approach to property, if applicable	Location of proposed approach to property, if applicable.

I/We the undersigned, herewith make application for permission to construct an access approach at the above location, said location said approach to be constructed to conform with regulations of Perham Township and any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of Perham Township or their representative. It is further agreed that no work in connection with this application will be started until the application is approved and the permit is issued. It is expressly understood that this permit is conditional upon replacement or restoration if the Township Road and its right-of-way to its original and satisfactory condition. It is further understood that this permit is issued subject to compliance with the rules and regulations of any other affected agencies.

Signature of Applicant/Property Owner

Date

Application for Access Approach Permit

In response to your request, we are enclosing an "Application for Access Approach Permit", which you must complete. On the back side of the application, please sketch your property and the present and proposed approaches. Please be neat and complete showing distances, as close as possible, from land corners, intersection of highways, etc.

Please mark the exact location on the ground with a lath and attach flag where you want the proposed approach so it will be easy to locate. Minimum spacing of driveways at shoulder line of 120 feet.

The landowner is required to submit a processing fee of \$100 with the permit application. The applicant must also be accompanied by a separate \$500 deposit.

The Supervisors will investigate the location and if found satisfactory, the permit will be granted. The township will pay for the standard culvert. The requesting landowner will be responsible for all backfill, topsoil and seeding of all raw slopes and placing surface material at the requestor expense.

Please refer to the attached "Perham Township Approach Entrance Construction Standards" for construction standards that must be met.

The \$500 deposit will be for the assurance that the access approach will be installed and completed in conformance with the permit, sketches and other requirements. A one year time frame will be allowed for completion. The deposit will be refunded upon completion of the work to the satisfaction of the Township. Additional inspections will be deducted from the deposit and the Township reserves the right to cause the uncompleted work to be performed and the costs shall be charges to the landowner. Landowner is to notify the clerk, in writing, when the approach is ready for final inspection.

Final inspection will include:

1. Proper culvert installation.
2. Proper fill material and surfacing.
3. Proper slope from edge of surface to end of culvert as requires by pre-inspection.
4. Establishment of seed or sod to prevent erosion.
5. Removal of excess debris, rock, limbs, etc.

Any approach found to be placed adjacent to a Township Road without a valid permit will be assessed double the permit fees (\$200) and subject to inspection by a representative of Perham Township. Should the access approach be found to be deficient in the required width and elevation, determined it will alter drainage in the Township Road right-of-way, placed in such a manner that the sight distance of the oncoming traffic may create a safety hazard, or have been built using substandard or no drainage culvert, the landowner will be required to remove the approach or correct the deficiency at the landowner's expense within the time period of 1 month from the time of inspection as well as submit the required approach permit fees. If the landowner does not comply with the requirements stated within this policy, the Township Supervisors will cause the approach to be corrected and the landowner will be responsible for the entire cost billed from Perham Township.

SKETCH

