

Perham Township Meeting Minutes  
July 2nd, 2019

CALL MEETING TO ORDER AT: 7:00 at PACC

PRESENT: Supervisor Sweere, Supervisor Karsnia, Supervisor Rudolph, Judy Haverland – Treasurer, Jane Hofland – Clerk.

SWEARING IN: RUDOLPH; bank signature cards to be amended to reflect removal of Kevin Keil and addition of Rudolph. A copy of the minutes will be delivered to the bank. Kelvin Rudolph sworn in as supervisor and vice chair.

GOPHER FEET: None

MINUTES of June 3<sup>rd</sup>, 2019 READ. Publicly posted online and at Oasis. Motion made to accept minutes as read.

Motion: Karsnia                      Second: Sweere                      Carried

LICENSES, PERMITS AND FEES:

BUILDING PERMITS - none

APPROACH PERMITS - none

LIQUOR - none

AGRICULTURE-none

TREASURERS REPORT: Read by Judy Haverland. Motion to accept.

o Motion: Rudolph                      Second: Karsnia                      Carried

**PERHAM TOWNSHIP MONTHLY TREASURERS REPORT**

**BALANCE ON HAND LAST MEETING**

June 1, 2019  
CHECKING ..... \$170,204.86

**TOTAL CASH ON HAND** \$170,204.86

**CHECKS WRITTEN**

12 checks	8170 – 8181	\$4,231.68
Voided ck 8170 – written in error		
1 ACH		\$30.00
Total disbursements		<u>\$4,261.68</u>

**DEPOSITS**

City of Perham	\$1,983.00	
Nord- Bldg permit	\$300.00	
Nash – bldg permit	\$50.00	
Bethke- Bldg permit/Approach Fee,deposit	\$800.00	
Nord- approach fee, deposit	\$600.00	
OT County Auditor- May Settlement, / Special assessment- Mandt addt, 441 <sup>st</sup> St, Pine Crossing	\$144,578.95	
UCB interest	<u>\$58.25</u>	
Total Checking Deposits		\$148,370.20

**TOTAL CASH ON HAND**

July 1, 2019		
CHECKING .....	\$314,489.60	
Less: Outstanding checks		
Ck 8173	-\$138.52	
Ck 8179	-37.70	
<b>TOTAL CASH ON HAND</b>		<u><u>\$314,313.38</u></u>

## OLD BUSINESS:

- Yellow Pine Drive – Chris Kihl.
  - Light pole. Discussion ensued regarding process of determination where light poles are located as well as creating a precedence. June meeting request for reimbursement and take-over of monthly payments denied.
  - Paving of Yellow Pine Drive
    - Discussion revolved around township not under obligation of prior boards decisions. Three choices are available to residents of yellow pine drive.
      - Township cost share
      - Owners arrange and pay for the project in entirety
      - Township vacate road if residents pave as it does not meet township specs as to ongoing maintenance creating excessive difficulties and burden on township.
    - Based upon prior submitted neighborhood indicated interest of 69%, Motion: Sweere to pave Yellow Pine Drive; no second. Motion denied.
- Census – Jane will complete
- 450<sup>th</sup> Street Grant – Karsnia reported the City has been approved for a grant. Questions arose whether the Township may qualify for a grant. City of Perham plan submitted to township.

## NEW BUSINESS:

- Peter Schaub – Great River Energy; Lake Schuster substation. No show.
- 405<sup>th</sup> Street – Nate Tobkin request to gravel. Addressed in Road Review.
- Hwy 10/460<sup>th</sup> railway intersection. Karsnia reported Gorman township is willing to cost share in the repair of this project. \$11,500 total; \$5750 each. Railroad flagger for one day should suffice. North Central to perform demo. Performance Paving to providing pavement.
  - Motion: Karsnia                      Second: Rudolph                      Carried.

## ROAD REVIEW:

### CURT OSTERFELD – NORTH CENTRAL

- 430<sup>th</sup> Street– mowed, tilled, graded. Ready for inspection. Karsnia inspected. Sweere and Rudolph will view soon. Karsnia suggested packing it with a wheel packer.
- 405<sup>th</sup> Street - waiting on results of 430<sup>th</sup>. Approved June Mtg. On hold.
- Fort Thunder Road, section 19; full gravel – Approved June mtg. See solid waste mix below.
- Harvest Ave – spot gravel, Will be done by next meeting.
- 410<sup>th</sup> Ave – gravel first ½ mile. Will be done by next meeting.
- CURRENT CONDITION:
  - Weather permitting grading will occur. Main through fares given first priority.
- Solid waste mix of class 5 and crushed asphalt to use on a sample road. Try it out on Ft. Thunder road, section 19.
- Dianne Tyge brings up 435<sup>th</sup> Street section 16. Harvest or Ft. Thunder are her options to get out in winter. Curt to take a look at towards correcting shoulders for potentially an August project. Dead end sign missing. Karsnia will address sign issue.
- Township will get map for mowing to Curt. Sweere addressing it.

READ AND PAY BILLS: SEE SPREADSHEET Motion by Rudolph; second Karsnia.

PERHAM TOWNSHIP  
DISBURSEMENTS

Check Date 07/02/2019

Payable To	Address	Invoice #	For	Calculations	Check Amount	Check #	Fund
Judy Haverland	Perham		June Salary; Regular Meeting		\$84.70	8183	Gen
Jane Hofland	Perham		June Salary; Regular Meeting		\$87.10	8184	Gen
Shawn Sweere	Perham		Regular Meeting		\$46.17	8185	Gen
Kelly Karsnia	Perham		Regular Meeting; Gorman Mtg.		\$15.44	8186	Gen
Kelvin Rudolph	Perham		Regular Meeting		\$46.17	8187	
North Central	Perham	7455	Grading - June Invoice		\$8,022.50	8191	R&B
North Central	Perham	7304	Ditch Clean Up		\$09.96	8192	R&B
PERA					\$20.00	ACH	Gen
Arvig Telecommunications	Perham	3065793001	Web Design & E-suite		\$75.00	8190	Gen
US Treasury			Quarterly Fed Tax Return		\$87.40	8182	Gen
City of Perham	PO Box 130, Perham, MN 56573		Fire Contracts		\$26,710.30	8189	Gen
Forum Communications	Fargo, ND		Charges, plus late fees		\$72.74	8188	Gen
<b>Total Disbursements</b>					<b>\$5,877.48</b>		

CORRESPONDENCE:

- US CENSUS BUREAU: REPORT OF BUILDING OR ZONING PERMITS ISSUED FOR NEW PRIVATELY-OWNED HOUSING UNITS.
- RUSH LAKE TOWNSHIP TOWN LINE ROAD AGREEMENT – accepted with changes
- ASPHALT PRESERVATION CO – CERTIFICATE OF INSURANCE

ROLL CALL: Sweere – yes Karsnia – yes Rudolph - yes

NEXT REGULAR MEETING: August 6<sup>th</sup>, 2019: 7:00 PM PACC; Snow Removal Bids to be reviewed.

ADJOURNMENT: 8:50pm. Motion: Rudolph Second: Karsnia Carried.

Respectfully Submitted  
Jane Hofland  
Perham Township Clerk